

HUNDLEBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THE 4th MARCH 2020

In the Chair

Mrs. P Badley

Councillors present:

Mr. M Badley, Dr D Cartwright, Ms. L Corten- Miller Mr. M Dales, Mr. A Foster,

Mr. P Maddison and Ms J Slaymaker.

County Councillor B Aron and District Councillor W Grover also attended the meeting.

1. Apologies.

There were no apologies.

2. Declaration of Interest.

No one declared an interest in any items on the agenda.

3. Minutes of the Ordinary Meeting held on the 12th February to be approved.

Councillors had already received a copy of the minutes. It was proposed by Cllr P Maddison and seconded by Cllr Cartwright. that these minutes were accepted, all voted in favour. They were signed by the Chairman.

4. Matters Arising.

These are dealt with on the agenda.

5. Highway Issues.

a) A report had been sent to Fix my Street about the dangerous potholes in the pavement at the top of Church Lane.

b) The new speed watch signs had not been put up due to the bad weather.

Cllr Aron told the Parish Council that from April 2020 £4 million had been allocated to repair potholes and a further £2 million would be used for drainage issues.

The gullies in the Village are still presenting a problem.

c) The Clerk had asked again for a grit bin to be sited on Main Road at Hundleby Springs. The Clerk will order a green grit bin for North Beck Lane.

6. Finance.

The following invoice was presented for payment:

Firestop Services.	£122.82	fire extinguisher maintenance.
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Three invoices had been paid by direct debit:

E-on	£184.38	estimated electricity to 9th January.
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E-on	£69.86	actual electricity used to 2nd February.
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Wave £51.26 water, October 2019-14th January 2020.

b) Cash at bank:

Treasures Account £5645.67

Business Bank Instant £2741.67

7. Planning.

Cllr Grover had suggested that the planning application no N/088/02283/19 for 114, Main Road, which had been approved, should in fact have been called in for discussion. He said that 11 objections had been received and he felt that the approval had been rushed without taking these into account. He did not know if this could be recalled so he is making enquiries into this. The Parish Council asked if he could follow this up on their behalf and report back to them.

Planning Application N/088/00233/20 had been received, this was for alterations to the existing garage to provide a door and window to the side elevation. This alteration will not be seen by anyone else, so all Cllrs approved the application.

8. Village Green and Village Matters.

The Chairman thanked the Cllr for pruning the cotoneaster at the top of North Beck Lane.

A logo had been suggested, to be used on the Walkers are Welcome leaflet. Cllr had designed another, which would tie in with the logo on questionnaires etc relating to the suggested alterations to the Parish Rooms. All Cllrs preferred this logo and it will be sent for inclusion on the leaflet.

The litter pick will take place on Saturday 7th March, starting from the Parish Rooms at 10 o'clock. The Chairman had arranged for bags and pickers to be delivered to a Cllr on Thursday 5th March.

The salt has not been removed; Cllrs are waiting until the grit bins have been placed in position.

9. Parish Rooms.

a) General.

The Chairman thanked Cllr Grover for the grant awarded for repairs in the Parish Rooms. He told the Parish Council that another grant would be available soon so he would inform the Parish Council of this in due course.

b) Parish Rooms.

Cllrs had prepared 2 questionnaires, 1 for Parishioners and 1 for users of the Rooms. They proposed to issue 10 of these for completion to a cross section of Parishioners/hirers to ensure that the questions were clear. It was suggested that completed questionnaires could be dropped off at various points in the Village. They will then be given to all Parishioners in the Village.

Cllr wanted another question to be included, asking if Parishioner would be happy to fund the project via their council tax. It was decided that this question would be added asking if anyone has any worries or concerns in this project. Cllr Grover said that a bigger percentage of replies would be received if they were collected from each property in person. The Committee thanked Cllr Foster for printing the questionnaires.

A Cllr asked about the time frame for this project suggesting that it could be as long as 5 years, he thought that the Parish needed to go ahead with the general upkeep of the rooms in the short term,

i.e. storage, windows, chairs and crockery etc, he provided a suggestion as to how the storage problem might be solved, by adding a building at the back of the Parish Rooms. Four windows also needed replacing, the Chairman had spoken to ELDC regarding replacement UPVC windows and been informed that no decision could be taken until there were details of the replacements . Cllrs will make enquiries into the price of the windows and an extension.

The Chairman thanked the working party for their hard work.

c) Environmental Check list.

The Parish Council is working towards conserving heat and any bricks knocked down will be recycled.

10. Allotments.

Cllr had informed the tenant that he could erect the buildings on the allotments.

11. Notice board, cost and siting.

Planning permission was granted for siting the notice board near Bowmans Ridge but there were some provisos which might affect this. The Clerk will check with Cllr Aron and it will be put on next month's agenda.

12. Training Courses for Councillors.

A Cllr was going to attend a training meeting re financial issues.

13. Provision of employment contracts or service agreements, job descriptions, annual appraisal and salary for employees.

The cleaner and gardener are both self- employed and therefore contractors, it was decided that their insurance should be checked, Cllrs will check on these. A Cllr has a copy of a service agreement which he said should be given to these contractors, showing the work required and remuneration this could be re- assessed annually. The Clerk should have a contract of employment and be paid at the current pay scale. These items will be discussed at a closed meeting following the May meeting. The Clerk was asked to list details of jobs carried out and the time taken.

14. Correspondence.

A Parishioner had emailed again regarding the printing and publication of the minutes and agenda. The Chairman had made enquiries at LALC and said that draft notes should be made available for inspection, but the minutes did not need to be published until they had been approved. The agenda should be put on the website and notice board 3 clear days before a meeting. This was already being done. The Chairman will draft a reply for the Clerk to send to the Parishioner.

15. Any other business.

There was no other business to discuss.

The meeting closed at 9.30.

The next meeting will be on Wednesday 8th April at 7.30 pm.