

**Minutes of the Finance Committee Meeting  
held on Monday 27<sup>th</sup> September at 7pm in the Parish Rooms**

Present            Cllr L Corten-Miller (Chair)            Cllr A Foster            Cllr A Pottle  
Also present      Cllr D Cartwright  
Acting clerk: Jane Slaymaker

1. The Chair welcomed everyone to the meeting; Cllr Cartwright had been invited to attend.
2. There were no apologies for absence.
3. No pecuniary interests were declared.
4. There were no members of the public present.
5. To note bank reconciliation  
The bank reconciliation for the current and reserves account was noted and signed by the Chair.
6. Internet banking authorisation  
It was agreed to nominate Cllr Corten-Miller to authorise bank transactions raised by the clerk and for Cllr Foster and Cllr Pottle to have internet banking access. This item to be agreed at full Council meeting.
7. LALC Annual Training Scheme  
It was resolved to join the scheme next April to reduce training costs.
8. Reimbursement of clerk's SLCC subscription and ILCA training fees  
It was agreed to reimburse the clerk 50% of her SLCC annual subscription, £108 in total.
9. Draft budget for 2022-2023  
It was resolved to take the draft budget to full Council.
10. Reserves policy  
It was resolved to take the Reserves policy to full Council.
11. Council Reserves  
It was resolved to move this item to the next Finance meeting.
12. Internal Audit  
The full requirements for an Internal Audit were noted and it was resolved to recommend to full Council that an Internal Auditor is appointed through LALC.
13. Asset Register  
Cllr Pottle offered to help in updating the Council's Asset Register.
14. Expenses Policy  
It was resolved to take the Expenses policy to full Council.
15. Items for next agenda  
Reserves, Precept.
16. It was not necessary to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960
17. The date of the next Finance Committee Meeting was agreed: Monday 25<sup>th</sup> October at 7pm