

## HUNDLEBY PARISH COUNCIL MEETING HELD ON THE 7<sup>TH</sup> JUNE 2021

**Present** Cllr D Cartwright (Chair) Cllr L Corten-Miller Cllr M Dales Cllr A Foster  
Cllr A Pottle Cllr J Slaymaker LCC Cllr W Gray

### 1.6/21 Chairman's Remarks

The Chairman welcomed Cllrs to the meeting and introduced LCC Cllr W Gray

### 2.6/21 Apologies

None received

### 3.6/21 Declaration of interest under Localism Act 2011

Cllr Dales declared an interest in item 10 a) concerning 28 Main Rd, Hundleby due to family connections

### 4.6/21 Open Forum

There were no members of the public present

### 5.6/21 Notes of the Ordinary Meeting held on the 24<sup>th</sup> May 2021 to be approved as minutes

It was resolved to accept the notes as a true record.

### 6.6/21 Notes of the Finance Committee held on the 24<sup>th</sup> March 2021 to be approved as minutes

It was resolved to accept the notes as a true record

### 7.6/21 To receive a report from the County Councillor Cllr W Gray

Cllr Gray, the new County Councillor, outlined his Council responsibilities and is keen to take up any issues from Parish Councils in his area. He reiterated that ELDC and LCC have updated Covid information for residents. ELDC District Cllr W Grover was unable to attend

### 15.6/21 Report from the Staffing Committee concerning the clerk's position.

It was resolved to move into a closed session. Cllr Slaymaker and Cllr Gray left the meeting in order to allow for a discussion to take place. Cllrs Cartwright & Corten-Miller had interviewed J Slaymaker and notes were made of the interview. Members agreed to appoint J Slaymaker as clerk to the Council. Cllr Slaymaker to resign as a Member of the Council. The position will be unpaid for 12 months (expenses allowed) and J Slaymaker will be referred to as Acting Clerk for this period.

### 8/21 Clerk Update

The Acting Clerk updated members on outstanding LCC Fix My Street items. Cllr Gray made a note of these to progress with Highways.

### 9.6/21 Finance

a) To approve the payment of invoices for goods and services

Cllrs considered the list, previously circulated and resolved to approve the following accounts for payment

Electricity	E.ON Electricity Solutions Limited	7.72
Water Rates	Wave	10.36
Capital Expenses	Dell	690.00
Insurance	Zurich	515.92
Grounds maintenance	R M Holmes	86.00
Cleaning & Booking clerk	S Foster	55.80
General Maintenance	Jeffrey Sutton Electrical Contractor	422.00

b) To note any income received since the last meeting

10/05/2021	INTEREST	Lloyds Bank	0.16
04/06/2021	CHQ	Tai Chi Classes	16.00
		<b>Total</b>	<b>16.16</b>

c) 2020/2021 AGAR form: It was resolved to accept the AGAR form post auditing

d) Council Insurance

To was resolved to remain with Zurich

### **10.6/21 Planning applications and related correspondence**

a) Planning application reference: N/088/00915/21 Erection of detached house on the site of an existing dwelling which is to be demolished at 28 Main Rd, Hundleby. Although not in objection Cllrs would like the opinion of the Conservation Officer as it is of some historical interest to the village.

b) Planning application reference S/165/00754/21 Outline erection of 7 dwellings on land off Jacks Lane, Spilsby. Cllrs objected due to the proposed access not being suitable and the development being on agricultural lane.

c) Planning application reference: N/088/01146/21 Extension to existing house of 39, Main Road. Cllrs were in support of the proposal.

d) It was noted that Planning application N/0088/00717/21 (Oak Tree Cottage, Main Road) had been approved by ELDC

### **11.6/21 Internal Parish Council issues**

a) No-one had applied for the Councillor vacancy. Candidates were considered for co-option and it was proposed by Cllr Cartwright and seconded by Cllr Pottle to co-opt Christine Parker of 89 Main Road, Hundleby. All voted in favour. The acting clerk to invite Ms Parker to the next meeting.

b) Fire Risk Assessment. Cllr Pottle provided an update of the assessment. The majority of the work has been undertaken. Outstanding items include removing combustible items from the balcony area, amending the hirer agreement and introducing a log book for the monthly emergency light test. Cllr Pottle was thanked for his work regarding this.

c) It was resolved to replace the broken water boiler with a new one that includes a filter and descaling features. Cllr Corten-Miller to obtain further details for the next meeting. It was resolved to replace the fridge and Cllr Corten-Miller to obtain three quotes for the next meeting. It was resolved to purchase a paper shredder costing in the region of £30-£40.

d) It was resolved to purchase an external post box for the Parish Rooms where the clerk's mail could be directed. A spare notice board might be found on the balcony area.

e) Parish Rooms survey. The questionnaire had previously been circulated. Cllr Dales queried if there would be a Precept implication of a Parish Rooms refurbishment project. It was envisaged that any funding required would come from grants, events and fundraising. Cllr help would be required to deliver the survey to residents in September. The survey document was approved by Cllrs

### **12.6/21 Correspondence**

To note a letter regarding tree works at 39, Main Road and an invitation for the launch of Historic Hundleby trail on July 17<sup>th</sup>

### **13.6/21 Communication from the Police**

PCSO Teresa Key reported that there no current issues for Hundleby and sent the latest newsletter for display. Cllr Cartwright had informed PCSO Key of a vehicle that regularly parks on the junction of North Beck Lane causing an obstruction.

### **14.6/21 Agenda items for Full Council Meeting 5<sup>th</sup> July 2021**

To consider candidates for the Councillor vacancy with a view to co-option

To approve the purchase of a water boiler and fridge

To receive a report from the Finance Committee

### **16.6/21 The next Parish Council meeting is on 5<sup>th</sup> July 2021 at 7pm**

The Chairman closed the meeting at 8.51pm.