

MINUTES OF THE HUNDLEBY PARISH COUNCIL HELD ON 6TH APRIL 2021 AT 7PM

The meeting was held via video conferencing

Present Cllr Dr D Cartwright (Chair)

Cllr A Foster Cllr A Pottle Cllr P Maddison Cllr L Corten-Miller Also, present Cllr W Aron (LCC)

Absent Cllr S Boulton Cllr M Dales Cllr J Slaymaker

1 Apologies

Cllr S Boulton – family commitments Cllr J Slaymaker – Ill Health – These apologies were accepted

2 Declarations of Interest under the Localism Act 2011

None

3 Notes from previous meetings

Full Council Meeting 1st March 2021 it was **RESOLVED** to accept as a true record of the meeting.

4 Receive Minutes from Committees

Finance Committee Approved Minutes 18th February 2021 was accepted

5 Reports from Cllr W Aron (LCC)

a) Traffic Regulation Order – Cllr Aron updated the council on the latest information, he explained that until the consultation documents are received by the council, and we return our comments, the project would not progress any further. The councillors discussed the project at length and looked at how this would affect the residents in regards to parking and visibility. Cllr Foster to write to Highways with our support.

b) Resurfacing of Church Lane – Nothing had been done despite LCC spray painting the areas that needing repairing. Cllr Dr Cartwright requested that this was chased up as a matter of urgency. Cllr Aron agreed to do so.

6 Reports from Chair of Finance Cllr Corten-Miller

a) A copy of the bank accounts reconciliation had been sent to all councillors. A transfer from the current account to the savings account had been processed as agreed.

b) Payments for approval – It was **RESOLVED** to accept all orders for payment.

c) Meeting with the Internal Auditor – Cllr Dr. Cartwright commented, that the meeting had been very informative. All finance committee members had welcomed the opportunity to discuss the role of Internal Auditor with Richard Richmond.

d) Proposal from the Finance Committee to subscribe to “Scribe Accountancy Package”

This package would replace the Excel that is currently used by the RFO. This is web-based software, complete with cloud storage, backups and all the necessary GDPR compliance. It is purpose built for Parish Councils, produces accounts, reports, vat returns and AGAR reports. It includes unlimited training, remote and telephone support.

After discussion it was **RESOLVED** to purchase the Scribe Accountancy Package at £228.00 plus VAT – 12 months @£19.00 per month.

e) Replacement Windows for the Parish Rooms

Cllr DR. Cartwright had received four quotations; these were from Minster Windows, Piper Windows, Impressions and Reflections.

It was **RESOLVED** to purchase the windows from Impressions at a cost of £1808.00 including VAT

f) Update on proposed new bank account for Christmas Tree Fund

Lloyd’s bank was still not allowing new accounts to be opened. To open a new bank account was not necessary. The correct way to deal with the funds would be to enter a minute that the funds are only to be used as Cllr Dales instructs. The funds would be paid

into the current account, allocated to reserves and ring fenced. This would be legally binding on the Council. This will be an agenda item for the next meeting when Cllr Dales is present.

g) Replacement of kitchen appliances – fridge etc.

An agenda item for the next meeting when Cllr Boulton will be in attendance

7 Planning Applications and Proposed ELDC Local Plan

Report from Cllr Foster

Notification was received that full planning permission has been granted for S/165/00110/21 - (12 Main Road Hundleby, Extension to existing bungalow to provide a play room, utility, w.c and garage/store on the site of an existing garage and store which are to be demolished).

The Planning Subcommittee proposed the following response to the ELCD Local Plan Issues and Options Questionnaire:

5.4 YES [Extend the local plan period to 2041]

5.7 YES [Agree with policies to be reviewed]

5.25 C1 [Have two distinct housing areas - one inland and one coastal]

5.51 D2 [Settlement hierarchy led by the two main towns of Mablethorpe and Skegness]

5.74 E2 [Settlement hierarchy led by the towns]

5.75 In addition to supporting option E2, it is felt that the towns of Woodhall Spa, Burgh le Marsh and Wragby should be included in the list of towns to receive the larger share of new housing/development. The option of developing a new town, perhaps on the site of an existing aerodrome is also supported.

These answers were discussed in context with the Questionnaire and it was unanimously agreed that the form would be submitted to ELDC as HPC's view on the matter. Cllr Foster will submit the completed questionnaire to ELDC.

8 To receive a report from the Events Committee for the Village Fete on 14th August 2021

Cllr Maddison went through the report. Everything was on track, and barring a lockdown, they were looking forward to bringing the community back together. Planning is ongoing.

9 To discuss a recent application for an allotment

This will be an agenda item for the next meeting, due to Cllr Dales not being present.

10 To discuss and arrange the next Hundleby litter pick

The date was set for Saturday, 17th April 2021, 10am. Hi-Viz jackets would be purchased for adults and children. Hoops and Litter pickers are donated by ELDC.

11 Correspondence

A complaint had been received, that footpath, number 134 on the map, had been ploughed up and not reinstated. The Council would write to the footpath officer at ELDC, Jonathon Stockdale, Parish Paths, to ask him to deal with the matter.

A parishioner requested, if it was possible, to alter the stile (make an opening), large enough for a big dog to go under, on the footpath behind the "Elms". It was decided that this would be referred to Jonathan Stockdale at ELDC for advice. This would be reported back at the next meeting.

12 Agenda items for the next meeting

Review renewal quotations for parish rooms insurance and discuss completion of asset register.

Discuss with Cllr Dales the proposed banking arrangements for his Christmas tree fund.

Discuss the condition of the kitchen appliances in the parish rooms.

Discuss the recent application from a parishioner for an allotment.

Discuss the replacement of the Clerk's laptop.

Update on electricity readings taken recently at the parish rooms.

Chairman closed the meeting at 20.48pm