

HUNDLEBY PARISH COUNCIL MINUTES OF THE MEETING HELD ON 1ST MARCH 2021

The meeting was held via zoom.

In the Chair

Dr D Cartwright

Councillors present:

Mrs S Boulton, Mrs. L Corten- Miller, Mr A Foster, Mr. P Maddison, Mr A Pottle and Ms J Slaymaker. County Councillor B Aron & District Councillor Will Grover also attended the meeting.

1. Chairman's remarks

The Chairman welcomed Cllrs to the meeting.

2. Apologies

Apologies were received from Cllr Dales who had work commitments. These were accepted.

3. Declarations of Interest.

There were no declarations of interest.

4. Minutes of the Ordinary Meeting held on the 1st February 2021 to be approved

Cllrs had already received a copy of the minutes. Cllr Corten-Miller confirmed that the Parish Rooms had an AMR (automated electricity meter). Adoption of the minutes were proposed by Cllr Maddison and seconded by Cllr Foster. All voted in favour.

5. Minutes of the Extraordinary Meeting held on 29th January 2021 to be approved

Cllrs had already received a copy of the minutes. Adoption of the minutes were proposed by Cllr Maddison and seconded by Cllr Foster. All voted in favour.

6. To receive the Minutes of the Finance Committee held on 2nd December 2020

Cllrs had already received a copy of the minutes which had been accepted by the Finance Committee on the 18th February 2021.

Cllrs Aron and Grover both had other meeting to attend and agenda item 15 was discussed at this point. Cllr Aron also reported that LCC had agreed a 1.99% increase: the LCC elections were to be 6th May; that the LCC flood and drainage policy was being updated; there is new health and wellbeing information on the LCC website; details of the LCC business support grant is on the LCC website. It was noted that ELDC Covid-19 figures were the lowest in the country. Cllr Grover confirmed that he wished to be involved in the Planning Committee meeting concerning the ELDC local plan consultation. Cllrs Aron and Grover left the meeting at 7.20pm

7. To receive a report from the Finance Committee Chairman

a) Hundleby Parish Council financial position

Current account: £20,999.94

Business Instant Account: £2,741.93

It was proposed that £15,000 be moved from the current account to the saving account. All Cllrs were in agreement. Cllr Corten-Miller had been looking at reclaiming VAT in the clerk's absence however this may not be progressed until the clerk returns, depending on further investigation. Richard Richmond (internal auditor) has been asked to attend the next Finance Committee Zoom meeting to explain his role as internal auditor.

b) To approve the payment of invoices for goods and services

The following invoices were due for payment:

Nisbets (S Bolton)	£136.72	crocery for Parish Rooms
Mrs S Hendy	£177.48	additional hours
H M Revenue and Customs	£44.37	tax on Clerk's salary
LALC	£153.2	membership
Community Lincs	£120.00	membership
Tongs	£10.89	keys
PDFS	£457.80	fire safety
E-on direct debit	£72.94	electricity

It was proposed by Cllr Corten-Miller and seconded by Cllr Maddison that these were paid, all Cllrs agreed.

c) Parish Rooms insurance renewal

Insurance quotes to be obtained for the next meeting.

d) Update and discussion on the opening of a new bank account for the proposed Christmas Tree Fund and its future management

This item to be discussed at the next meeting.

8. LALC Membership renewal

All Cllrs were in agreement to the renewal

9. Community Lincs Buildings Membership renewal

All Cllrs were in agreement to the renewal

10. To discuss the importance, and membership of, the Annual Training Scheme via LALC

The Chairman urged all Cllrs to take advantage of training offered.

11. To discuss applications received by the Planning Committee

No planning application received. The Planning Committee will meet to discuss the Parish Council's response to ELDC consultation of the Local Plan.

12. To receive a report from the Events Committee

Awaiting confirmation of WI involvement at the proposed summer fete. Another meeting is planned.

13. To receive, and discuss a report from Cllr Pottle regarding the 5-year electrical Inspection, and Health and Safety matters

Three new smoke detectors, three new emergency lights and one new fire extinguisher have been fitted. Cllr Pottle agreed to take responsibility for ensuring the PATs testing is undertaken annually. Three quotes had been obtained for the 5-year Electrical Inspection. It was proposed by Cllr Pottle that the work be undertaken by Jeffrey Sutton. This was seconded by Cllr Foster, all Cllrs agreed.

14. To discuss the condition and future maintenance of Parish Room windows

Minister Windows quoted for replacement UPVC double glazed wood effect windows for the three front windows and one side. The Chairman will obtain two additional quotes for discussion at the next meeting. It was reported that the door to the side passage was sticking badly. The Chairman to contact the builder Chris Chadwick. All Cllrs agreed to this.

15. Highways issues

The recent flooding on Raithby Road was reported to Cllr Aron. Affected properties had also logged this with LCC. Cllr Aron offered to check if the drains were due for jetting, however it was felt that the drains were blocked. Cllr Aron confirmed that LCC had returned to annual routine maintenance. It was reported that vehicles were damaging the North Beck Lane triangle. Cllr Aron to check ownership details and feedback Highways comments/ideas with regards to kerbs or bollards etc.

16. Correspondence

There has been no correspondence.

17. Items for inclusion on the next agenda.

To receive quotations for the Parish Room insurance

To consider the Christmas Tree fund account

To receive a report from the Events Committee

To receive quotations for replacement windows for the Parish Rooms

To discuss the condition of appliances in the Parish Rooms, particularly the fridge

The Chairman thanked everyone for attending the meeting.

The meeting closed at 8.03 pm.