ITEM 4b CLERK'S REPORT

2nd March 2026 Meeting Action Points

Para 32-Dog Fouling- email sent to the Dog Warden 11th October 2026. To date I have not received a reply. I requested an update 26th October 2026 and received a reply 27th October 2026. I have put this on the agenda for the meeting 2nd November 2026.

Para 44- Bus Shelter- Email sent to Cllr Roberts LCC regarding permissions also an agenda item. NTR

7th September 2026 Action Points

Para 126- Poppy Wreath – ordered 26/10/26 to be delivered to Cllr Bell's address.
Para 130- CSW- Radar gun is £196.50 on Amazon.

5th October 2026 Action Points

Public Session –
Dog Warden- email sent 11th October 2026
Public Footpath- I contact LCC and received a reply to show that Brickyard Lane is Public Footpath 132. This has not been changed since 1955. It is also an unadopted road. I have also contacted the Senior Rights of Way Officer for further information 26th October.
Laundry Lane – I did not actually report the road, only that the tarmac was eroding because of the overhanging trees, which have now been cut back. The case was closed 28th August 2026. The state of the road was reported by a resident 2nd February 2024 and chased up 13th October 2025 and no reply was received from Highways. I can report it again, however, I will have to take more photographs.

Para 142- Defibrillator- new battery and pads were ordered from Safelincs for delivery to Cllr Bell's address.

Report

1. I have completed the reviews of the Policies and they are now in a folder for ease of access.

2. I received a request from Anglia Care Group to clean the Parish Rooms and do a deep clean. I replied that this was already in hand and that the Council already has a contract cleaner.

3. VAT refund received of £2327.02. I will continue to claim monthly. The amount as at 27th October 2026 is £143.57. If the amount is below £100 then a claim is discouraged by HMRC.

4. After making further investigations regarding VAT Partial Exemption, with the help of Cllr Birkin, Hundleby Parish Council will still need to perform the calculation at the end of the Financial Year just in case HMRC requests it. This is only on the land that is hired and the Parish Rooms bookings.

YVONNE SMITH
Parish Clerk
27/10/ 2026