Minutes of the Meeting of Hundleby Parish Council held on Monday 2nd November 2026 in the Parish Rooms Hundleby at 7pm

Present:
Cllr Philip Maddison (Vice Chair)
Cllr Robert Bell
Cllr Ruth Birkin
Cllr Malcolm Dales
Cllr Natalie Tilsley

Also Present:
Mrs Yvonne Smith Parish Clerk
Cllr Philip Roberts (LCC)

No members of the Public

Public Session

Cllr Roberts reported that the bus stop lines opposite the Grace Swan Clinic were going to be repainted as they were not in the correct position. He had sent the necessary forms to the Clerk for applying for bus shelters and said that there is a grant scheme in place. Cllr Maddison said that a bus shelter at the end of Brickyard Lane should be a priority.
Cllr Roberts continued that the Local Government Reorganisation was not happening now and it had already cost £1.9 million which could have been better spent.
Cllr Bell added that the bus stop had already been marked out for the revised lines.

Meeting started at 7.15pm

145. Apologies for Absence

Apologies were received and accepted from Cllr Corten-Miller.

146. Declarations of Interest under the Localism Act 2011

Cllr Maddison declared an interest in item 12. Cllr Dales said that he may have an interest at item 12 also and would declare at the agenda item if necessary.

147. Minutes of the Previous Meeting

It was **RESOLVED** to approve the minutes of the 5th October 2026 as a true record.

148. Reports

a. Chair's Report – no report tabled.

b. Parish Clerk's Report- the Clerk tabled a report of her activities. She added that the Poppy Wreath had now arrived. She had received a reply from the Senior Public Rights of Way Officer at LCC detailing that Brickyard Lane was Public Bridleway and not an adopted road.
It was **RESOLVED** that a letter be sent to the resident who had complained previously about the repair of Brickyard Lane of the outcome of the investigations.

149. Parish Rooms Working Group

Cllr Maddison reported that Cllr Corten-Miller was sourcing an industrial dishwasher for the Parish Rooms kitchen now the grant from Cllr Roberts had been received. He continued that more bids had gone in for further grants. Cllr Dales added that a further quotation was coming for the next stage of the renovations. Ian Taylor and David Biggadike were working on the next stage.
The fundraising Quiz Night raised £244.17 towards the renovations.

150. Benches and Bus Shelters

The Clerk now has the application form to apply for the Bus Shelters.
ACTION- Clerk to complete the necessary forms.

151. Community Speed Watch Scheme.

Cllr Bell reported that he had finally received an email from Lincolnshire Roadsafety Partnership and that there would be a further zoom meeting session on the 18th November 2026. Once the volunteer had completed this, there would be 5 trained volunteers.

Cllr Birkin suggested having 30 mph stickers on wheelie bins.
ACTION- To be placed on next agenda.

ACTION- Cllr Tilsley to publicise the scheme to encourage more volunteers and to include Cllr Bell's and the Clerk's email addresses.

152. Dog Fouling Problem

The Clerk reported that she had emailed the Dog Warden again and had received a reply. She had been sent the Litter and Dog Bin Policy from ELDC and said that suitable sites had to be identified.
Cllr Maddison suggested that any councillors who were dog walkers may look for suitable sites and that if any councillors know where bins could go, to contact the Clerk.
ACTION- To be placed on next agenda.

153. POLICY REVIEW

a. Financial Reserves Policy
b. Training and Development Policy
c. Data Protect Complaints Policy
d. Records Retention Policy
e. Display Screen Equipment

It was **RESOLVED** to accept all the policies.

154. Amazon Business Account

It was **RESOLVED** to open an Amazon Business Account to assist with purchases.

155. Village Newsletter Format.

Cllr Tilsley reported that Cllr Corten-Miller had a meeting with Jane Slaymaker . Cllr Corten-Miller had then reported to Cllr Tilsley that she wanted to keep the format the same and to keep the cost of printing and delivery as at present.

Cllr Maddison said that the colour should be reduced as the papers take a long time to dry and can only be printed one page at a time.
ACTION- Cllr Tilsley to promote 'Carols Around the Tree' separately.
It was **RESOLVED** to continue the current system with the Newsletter.

156. Planning Application 01742/26/OUT Land West of Brewery Yard, Hundleby PE23 5LU

It was agreed to support the planning application as it was felt that this would tidy the area up and it would be beneficial.

157. Bank Reconciliation Figures

It was **RESOLVED** to accept the Bank Reconciliation for 31st October 2026.

The report will be found in the November Meetings section on the Parish Website.

158. Payments and Receipts for October 2026

It was **RESOLVED** to accept all orders for payment for October 2026 and for the Vice Chair to sign them.

Payment over £100:-

Clerk's Salary September	£ 392.24
Marshall's	£ 840.00
Safelincs (Defibrillator items)	£184.19

159. **Closed Session Under the Public Bodies (Admission to Meetings) Act 1960**

It was **RESOLVED** to move to Closed Session due to the confidential nature of the business

a. It was **RESOLVED** to accept the Annual Review Pack for the Parish Clerk.
Cllr Bell said that there should be a Human Resources Committee. Cllr Birkin and Cllr Tilsley had worked on the Pack and both said that would ask for their approval to conduct the review be on the next agenda.
ACTION- To be placed on the next agenda for Cllrs Birkin and Tilsley carry out the Annual Review for the Clerk.
b. It was RESOLVED that the Clerk's salary be increased as per the National Salary Award agreed with NALC and to back date to 1st April 2026.

The meeting was closed at 8.10pm