

ITEM 4b CLERK'S REPORT

2nd March 2026 Meeting Action Points

Para 32-Dog Fouling- problem sites now ascertain and ELDC to be informed. WIP

Para 44- Bus Shelter- WIP

6th July 2026 Meeting Action Points

Para 110- Minutes uploaded to the website and distributed

Para 112- Miss Slaymaker has been informed of the resolution regarding the George Ball Fund.

Report

1. Clerk's debit card has arrived
2. I attended the Parish Rooms Working Party Meeting so that I could keep up to date with the renovations and update the WP on the current financial situation. I also agreed to take the minutes of that meeting.
3. The AGAR has been received by the external auditor and there have been queries on the Explanation of Variances. I sent a further, more comprehensive breakdown of expenditure and have now been told that I have over explained and need to reduce what I have stated. I did make an arithmetical error on the AGAR form, this has now been rectified. This has caused me quite a considerable amount of extra work.
4. I have reformatted 5 more policies to standardise them. These are on the agenda for tonight's meeting plus amendments to the Disciplinary Policy which Cllr Tilsley had queried at the last Parish Council Meeting. I will continue to review and standardise the rest of the policies over the coming months. If there are any changes to the laws, these are being checked.
5. The 'sum-up' machine used at the Pop-up pub has worked well and it is easy to transfer the monies from the account to the current account at Lloyds. 2p in the £ is charged for it's use.

YVONNE SMITH
Parish Clerk
7th September 2026