Please note that these are draft minutes until approved as a true record by the Council

Minutes of the Meeting of Hundleby Parish Council held on Monday 6th July 2026 in the Parish Rooms Hundleby at 7pm

Present:
Cllr Lynette Corten-Miller (Chair)
Cllr Philip Maddison (Vice Chair)
Cllr Robert Bell
Cllr Ruth Birkin
Cllr Malcolm Dales
Cllr Christine Parker

Also Present:
Mrs Yvonne Smith Parish Clerk
Cllr Phillip Roberts (LCC)
Cllr Will Grover (ELDC)

Public Session

Cllr Roberts reported that will be having training on the LCC Grants System and submissions can be sent to him once this has happened.
ACTION - Chair to send the figures for the renovations to Cllr Roberts.
The Gables – the issue of the waste bins continues. He said that he had spoken to the developers and asked for all of the roads on site to be adopted.
Bus Stop – he said that there may need to be enforcement as there was still a vehicle being parked in the bus stop. He reported that the work to paint in the lines was imminent.
Cllr Dales said that the hedge on Laundry Lane, Raithby was still overgrown. The Clerk said that she was going to report it on Fix My Street but had not had time. She asked Cllr Dales who owned the land however he did not know.
ACTION - Clerk to report.

Cllr Grover said that Hundleby Parish Council's grant for £500 had been approved.
He reported that East Lindsey Investment Fund was not being released until the autumn. There would be additional money for Town and Parish Councils.
He said that there was another scheme 'Pride in East Lindsey' which has funds to deliver services to Town and Parish Councils. He will inform the Parish Council when more details are known.
He reported that the Food Waste Caddies are being delivered from 24th July.

106. Apologies for Absence

None

107. Declarations of Interest under the Localism Act 2011

None

108. Minutes of Previous Meetings

a. Minutes of the Parish Council Meeting held on 1st June 2026

It was **RESOLVED** to approve the minutes as a true record.

b. Minutes of the Extra Ordinary Meeting held on 15th June 2026

Para 101- Cllr Tilsley queried that she had said that she had policies on file. What she meant was that she had access to policies, not the Council ones and that the Council ones were all on the Google Drive from when she was acting Clerk. The line was deleted from the master copy.

It was **RESOLVED** to approve the minutes as a true record following the amendment.

109. Reports

a. Chair's Report – the Chair had no report as matters were on the agenda.

b. Parish Clerk's Report – The Clerk tabled a report of her activities.
The application form for the Clerk's debit card was completed prior to the meeting by the Chair and Cllr Birkin.

110. Parish Rooms Working Party

The Chair read out the minutes of the meeting held on 1st July 2026.
ACTION - Clerk to send out and uploaded to the website.
The builder was due to attend the site tomorrow. There was still the painting to be completed. Ian Taylor said that he would like to help.
The scaffolding is due to be taken down on Thursday. The roofing company are going to replace the ceiling where the leak was. Cllr Tilsley agreed to have the curtains cleaned.
Yard Sale – there were 24 stalls and it was very successful. A total of £580.60 was taken with £52.47 expenses for refreshments.
The Chair said that the Pop-up Pub could be discussed at a later date.
Cllr Dales asked Cllr Roberts and Cllr Grover if a further application can be made for the same project if there is not sufficient funds to complete the renovations. They both said that further applications could be made.
The Chair felt that it could be useful to purchase a 'sum-up' machine for the Pop-Up Pub. She said that there would be a 1.69% charge on each transaction. There were several options considered by the Councillors.
It was **RESOLVED** to purchase a 'sum-up' machine for £49.82 + VAT.

111. Planning Application 00645/26/RVC withdrawal.

Noted.

112. Mr and Mrs George Ball Fund

It was **RESOLVED** to ratify that Mr Simon Johnson, Cllr Malcolm Dales, Mr Stephen Sykes, Miss Jane Slaymaker and Mrs Diane Jacklin be Trustees for the Ball Fund.

113. Food Caddy System

ACTION – Cllr Tilsley to add to the autumn newsletter.

114. Review of Policies

a. It was **RESOLVED** to accept the Health and Safety Policy

b. It was **RESOLVED** to accept the Allotment Policy.

c. It was agreed that Disciplinary Policy needed further revisions as it had been Resolved at a previous meeting to change Staffing Committee to Human Resources Committed, however, now that the HR Committee no longer stood that the references should be amended to read Parish Council. This had not been changed on the policy therefore the Clerk was unaware.

d. It was **RESOLVED** to accept the Dog Policy

e. It was **RESOLVED** to accept the Equality and Diversity Policy

f. It was **RESOLVED** to accept the Safeguarding Policy

g. It was **RESOLVED** to accept the Councillor Co-option Policy

115. Bank Reconciliation Figures as at 30th June 2026

It was **RESOLVED** to accept the Bank Reconciliation Figures as at 30th June 2026 and for the Chair to sign them.

This report will be found in the July 2026 Meetings section on the Parish Council Website.

116. Payment and Receipts for June 2026

It was **RESOLVED** to accept all orders for payment for June 2026 and for the Chair to sign them.

Payment over £100:-

Clerk's Salary	£	392.44
HMRC	£	98.00
Nigel Larder	£	5040.00 (Parish Rooms Renovations)
AO Retails	£	279.00 (Parish Rooms Renovations)
Nigel Larder	£	5544.00 (Parish Rooms Renovations)
LALC Internal Audit	£	228.00
Nigel Larder	£	816.00 (Parish Rooms Renovations)

The Meeting was closed at 8.20pm