



Minutes of the Annual Meeting of Hundleby Parish Council held on Monday 1st June 2026 in the Parish Rooms, Hundleby at 7pm.

Present:

Cllr Lynette Corten-Miller (Chair)
Cllr Philip Maddison (Vice Chair)
Cllr Robert Bell
Cllr Ruth Birkin
Cllr Malcolm Dales
Cllr Christine Parker

Also Present:

Mrs Yvonne Smith Parish Clerk
Cllr Phillip Roberts (LCC)
Cllr Will Grover (ELDC)

Public Session

Cllr Roberts reported that the issue of the bus stop had gone to committee and it had agreed that the proceedings needed to be carried out in the proper manner. He has followed it up that day to see when it was going to be done. He said that the problem which had occurred with the parking may be difficult to enforce. He asked if there was ever a Traffic Warden in Hundleby and was advised that there was not. He said that it might be for the police to enforce if possible.

The Gables (Road)- he said that it was going to be adopted initially however the builder did not apply. Adoption should be applied for with the current planning application for the next phase of the building.

Parish Rooms dishwasher- Cllr Roberts said that he had some funds in his grant package which would allow him to make a contribution of £300 towards the dishwasher for the kitchen.

The Chair asked him if there were any plans for Park Avenue road and paths. He said that the issue had been on 'Fix my Street' however it had been removed and he was not sure why. Cllr Dales said that LCC had been told 4 years ago about the state of the pavements and the Council had been told at that time that it was in the programme to be done but they had no resources. Cllr Bell said that he had reported it on 'Fix my Street' and was told it was being processed.

Cllr Roberts said that he would investigate the matter and advised Cllr Bell to report it again. Cllr Dales said that there were overgrown hedges down Laundry Lane in Raithby causing pedestrians to walk on the road. He said that Raithby does not have a Parish Council only a Parish Meeting. Cllr Roberts suggested that Cllr Dales reported the problems.

Councillors also said that there were problems with overgrown hedges in Hundleby. The Clerk suggested that she sent a well worded letter to the residents to ask them to cut the hedges back from over the pavements.

This was agreed.

ACTION-Clerk-letters to be sent.

Cllr Grover said that the District Councillor Grants for 2026/27 were now open and that if an application was submitted, a grant of £500 could be paid now towards the kitchen renovations at the Parish Rooms.

Please note these are draft minutes until approved a true record by the Parish Council

82. Apologies for Absence

Apologies were received and accepted from Cllr Tilsley.

83. Declarations of Interest under the Localism Act 2011

Cllr Dales requested a dispensation for item 9 as he had adjoining land.

84. Minutes of the Meeting held on 11th May 2026

It was **RESOLVED** to approve the minutes as a true record.

85. Reports

a. Chair's Report – the Chair had no report as matters were on the agenda.

b. Parish Clerk's Report- The Clerk tabled a report of her activities. She reported that the Internal Auditor had been in contact again and said that they had already started the audit. The AGAR will need to be completed before the end of June. This means holding an Extra-ordinary Meeting on the 15th June to verify the AGAR.

The Clerk also reported that she had had a conversation with the manager of the Sessions House regarding the East Coast Arts Funding offering support for activities. She will liaise with him again once the renovations are completed to look at some sort of entertainment activity and fund raiser.

She had put in another claim for refund of VAT that day. She explained that VAT had been refunded for the kitchen sink which was subsequently sent back and the monies refunded. The amount of VAT refunded had to be deducted from the VAT claim. £4614.80 was claimed on the 31st May and an email had been received to say that it had been processed on the 1st June.

86. Parish Rooms Working Party

Cllr Roberts said that an application could be made to the Strategic Grant Fund at LCC. Cllr Grover said that one could also be made to the East Lindsey Investment Fund.

The Chair reported that the roof at the rear of the building would be completed this week.

The front of the building will be started on the 9th June. The further estimated cost in £5,000.

Cllr Dales said that the flat roof did not have any insulation in and this was now being rectified.

The Chair continued that, regarding the flooring, it comes in strips and will be welded together. The kitchen can be fitted before that as long as the kickboards are not in place and they can be fitted afterwards.

Regarding the Yard Sale, there have been 9 applications however they are coming in slowly.

87 Planning Permission 00256/26/FUL

The Council noted that change of use to holiday let had been approved for the Hundleby Hotel.

88. Parish Clerk's Annual Leave

It was **RESOLVED** that the Parish's Clerk annual leave be 46 hours per annum including Bank Holidays.

89. Northbeck Lane Wildlife Area Visit

Cllr Maddison reported that he had been in contact with Mr Mackinder. Cllr Maddison had produced a poster with the details on. He said that Mr Mackinder had said that if bookings exceed availability on the 26th June, he would be willing to hold a second night on Saturday 27th June. Mr Mackinder is hoping to get a driver so that he can do the commentary. There may be refreshments provided after the trip.

90. Planning Application 00645/26/RVC Granary Close, Spilsby

The Councillors had no comments to make on the planning application.

91. Lamp of Peace 2026

Cllr Bell suggested that the Parish Council does not take part in this as it would not fit with the two Remembrance Day events that were already planned. This was agreed.

92. Extinguishment of Public Footpath 366, Extinguishment of non Definitive Awarded Footpaths and creation of Public Footpath 1179

The Councillors reviewed the information and agreed that this was the sensible option as the previous footpath went through residents gardens in some areas.

93. Hundleby Conservation Area Review

Cllr Bell had attended the meeting in the Methodist Sunday School Room in Spilsby. He said that there no other residents there and remarked that it had been poorly advertised. The Parish Council decided that there were no comments which they wish to make to the consultants.

94. Proposed Tree Work within the Hundleby Conservation Area. 062/26/TCA

Cllr Maddison said that it was just tidying the trees up and taking out dead branches and that the work was necessary. The Councillors had no objections to the work being carried out and supported the application.

95. Brewers Yard Bus Stop Update

The update was given by Cllr Roberts in his report in the public session.

96. Code of Conduct

It was **RESOLVED** to accept the East Lindsey District Council Code of Conduct.

97. Bank Reconciliation Figures for as at 29TH May 2026

It was **RESOLVED** to accept the Bank Reconciliation Figures as at 29th May 2026 and for the Chair to sign them.

This report will be found in the June 2026 Meetings section on the Parish Council Website.

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98. Payment and Receipts for May 2026

It was **RESOLVED** to accept all orders for payment for May 2026 and for the Chair to sign them.

Payment over £100:-

Clerk's Salary	£	392.44
HMRC	£	98.00
Marshalls Building	£14,791.79	(Parish Rooms Renovations)
Zurich Insurance	£	747.57
Nigel Larder	£	4440.00(Parish Rooms Renovations)

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The Meeting was closed at 8.15pm