

ITEM 4b CLERK'S REPORT

2nd March 2026 Meeting Action Points

Para 32-Dog Fouling- problem sites now ascertain and ELDC to be informed. WIP

Para 44- Bus Shelter- WIP

11th May 2026 Meeting Action Points

Para 67- Finance Regulations- on review of the Finance Regulations, I found an incorrect Act at para 12c, which had not been updated by NALC. It stated an EU Regulation. I have now amended this to The Procurement Act 2023 and updated the website.

Para 71- Asset Register- this has now been updated and loaded onto the website

Para 74b- Parish Rooms Cleaning Service- I have contact Beclean and agreed that the cleaning be suspended until the renovations have been completed.

Para 78- Historic Hundleby Leaflet – SAHWW have been notified.

Report

1. Clerk's debit card still to be applied for-WIP
2. I have had a busy time paying invoices, keeping the Scribe up to date and tidying the website up. There is still some work to be done on the website.
3. The email failed on my home pc one day so I was unable to send or received emails. I used to the laptop to log in, and it was working perfectly well. I eventually managed to bring back the app on my pc for the email.
4. I attended the Friends of Hundleby meeting in order to keep up to date with events first hand and help where I could.

YVONNE SMITH
Parish Clerk
29th may 2026