

## ITEM 19b CLERK'S REPORT

### **2<sup>nd</sup> March 2026 Meeting Action Points**

Para 32-Dog Fouling- problem sites now ascertain and ELDC to be informed. WIP

### **13<sup>th</sup> April 2026 Meeting Action Points**

Para 41-Performing Rights Society – I have investigated, and as long as copywrited music is not being performed or played, a licence is not required.

Para 44- Bus Shelter- WIP

Para 47- The Internal Auditor has been appointed and has been in contact with me and sent me the audit form to complete. We will arrange a meeting after this has been done. We will keep the same auditor for 2 years.

Para 53- East Lincolnshire Arts- I have spoken with the Spilsby Theatre Manager (Sessions House) and they are happy to discuss further an event at the Parish Rooms when the refurbishment is completed.

### **Report**

1. Clerk's debit card still to be applied for-WIP
2. Return of the sink for the Parish Rooms- as the VAT had been reclaimed on the purchase, it is now necessary to obtain a credit note from Plumbnation who provided the sink. This will then be sent to HMRC for a refund to be made.
3. I was on annual leave for a week and straight afterwards was ill with a cold virus for over a week. I have tried to keep up to date with the emails and any payments due. I apologise for any delay in answering or actioning any items.
4. I attended the Parish Rooms Working Party Meeting to give me a wider insight into the current situation and to meet the external members of the team.

YVONNE SMITH

Parish Clerk

7<sup>th</sup> may 2026