



Minutes of the meeting of Hundleby Parish Council held on Monday 3rd November 2025 in the Parish Rooms Hundleby.

Present:

Cllr Corten-Miller (Chair)  
Cllr Phillip Maddison  
Cllr Malcolm Dales  
Cllr Natalie Tilsley  
Cllr Christine Parker  
Cllr Robert Bell  
Cllr Ruth Birkin

Also Present: Parish Clerk - Wendy Moore, Yvonne Smith (RFO)

### **Public Session**

One member of the community was present. Cllr Phillip Roberts (LCC County Councillor) sent a report as he was unable to attend which was read out.

It was **RESOLVED** to commence the meeting.

#### **460. Apologies for Absence**

None received

#### **461. Declarations of interest under the Localism Act 2011-**

None

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#### **462. Draft minutes from Full Council Meeting held on Monday 3rd October 2025**

It was **RESOLVED** to approve the minutes from the previous meeting held 1st September 2025 with the following amendments:

- Minute numbering needs adjusting at 455
- Correction to Cllr Tilsley's name.

#### **463. a. Chair's Report.**

- The Chair reported that she had nothing further to add

#### **Clerk's Report.**

#### **b. The Parish Clerk tabled a report of her activities, including:**

- The Parish Council now has a dedicated mobile telephone, the number is: 07344 359076. Parish Councillors have been informed of the number, and new phone
- There had been a notification that there will be an increase in the cost of subscription to Scribe. The increase will take effect from 1st April 2026 and the new annual subscription for Scribe Accounts will be **£241.92 plus VAT**. This is an increase of £5.75 plus VAT per month.



- Details on The Circuit for the Defibrillator had been updated
- A Debit Card from Lloyds Bank had been applied for which should arrive within 7 - 10 days of the application.

**c. PRWP Report and Recommendations.**

Cllr Corten-Miller gave the following report

- All Councillors will have a copy of the meeting notes.
- She had received a telephone call from D. Biggadike with reference to building works and the need for an additional Asbestos Survey for the area that had not been carried out in the first survey. This will cost in the region of £290.00 plus VAT.
- Cllr. Tilsley has prepared a social media report on the village Facebook page and this had prompted a good response from possible contractors. Ian Taylor has been asked to take on the co-ordination of contractors and also liaise with D. Biggadike. All quotes received will come before Full Council before any decision is made
- The Parish Council has received 50% of the Lincolnshire Wolds Community Grant towards the kitchen refurbishment. Cllr. Corten-Miller will check with the Funder to see if the units and appliances can be purchased now.
- Cllr Corten-Miller had a conversation with Eleanor Fraser-Green and had updated her on the current position.
- The next meeting of the PRWP will be held on 11th November 2025.

**464. New Electricity Supply Contract**

Cllr. Corten-Miller had received calls from E-on regarding the contract for supply of electricity. She had obtained four quotes for supply and had agreed a contract with Valda as the most suitable supplier. This was for a 36 month contract. Valda will contact the Council with regard to getting a SMART meter installed.

**ACTION-** A meter reading will need to be supplied as soon as possible for Eon to close the account.

It was **RESOLVED** to accept Valda as the new electricity supplier

**465. Payment and Receipts September and October 2025**

It was **RESOLVED** to accept all orders for payment for September and October 2025 and for the Chair to sign them.

Cllr Tilsley had a query about one payment, and it was noted that the payment was made twice in error, and a refund given.

Payments made over £100.00 during September and October were noted as follows:

Date	Payee	Amount
11/09/2025	Salaries	£144.70
06/10/2025	Salaries (months 4, 5 & 6)	£269.75
23/10/2025	Eon	£433.08
24/10/2025	BECLEAN SOLUTIONS INV 908, 949, 941	£108.00



It was **RESOLVED** to accept payments for Clerk's

A change to the name of the income recorded as Lincolnshire Day to Coffee Morning was agreed.

The RFO suggested that the monies from the fund raising received be moved from the Community Account to the Commercial Instant Account.

Regarding the Awards for All grant, Cllr. Corten-Miller reported that the conditions of the grant stated that funds are unable to be moved.

**ACTION-** RFO to confirm this with the National Lottery.

It was **RESOLVED** that the RFO would move the funds to the Commercial Instant Access.

The RFO advised the Council that she feels a further audit would be useful.

It was **RESOLVED** that a separate Council Meeting be held in December to consider and approve the Precept and Budget for 2026. meeting in December, and the Clerk

**ACTION-** Clerk and RFO to meet to prepare the budget.

#### **466. Compassionate Leave Policy**

It was **RESOLVED** that the Compassionate Leave Policy be accepted

**ACTION-** The list of all Policies needs to be updated.

Cllr Birkin and Cllr Parker are currently preparing a Business Plan and will available in draft for the December meeting.

#### **467. Temporary RFO Role**

It was **RESOLVED** that Yvonne Smith continue in the role of RFO for the foreseeable future.

#### **468. 100 Year Anniversary Arrangements**

Arrangements for the 100 years Anniversary event were discussed and approved. History of the Parish Rooms has been collected and will be displayed. Timings will be 10am - 2pm on 15th November 2025. There will be no charge for refreshments, with requests only for donations.

It was **RESOLVED** to accept the arrangements for the 100 Year Anniversary.

#### **469. Remembrance Sunday Arrangements**

Arrangements for the Remembrance event were discussed and agreed. The event will be held on 8th November at the memorial in the village.

It was noted that the Council had received positive comments about the display of poppies on the lampposts. Thanks were expressed to Cllr. Dales and Simon Johnson.



**470. Community Speed Watch Scheme.**

Cllr. Bell reported that there will be a training session on 12th November for interested parties. Following the training, a site will need to be identified.

**471. Correspondence**

Correspondence had been received from National Grid regarding the Grimsby to Walpole Stage 2 consultation which has now been completed. The team is now reviewing responses. They have sent through the latest Community Bulletin, which can be read on request.

The meeting closed at 8.10pm.