

Please note these are draft minutes until approved as a true record by the Parish Council



Please note these are the draft minutes until confirmed as a true record by the Parish Council.

Minutes of the meeting of Hundleby Parish Council held on Monday 6th October 2025 in the Parish Rooms Hundleby.

Present:

Cllr Corten-Miller (Chair)
Cllr Phillip Maddison
Cllr Malcolm Dales
Cllr Natalie Tilsley
Cllr Christine Parker
Cllr Robert Bell

Also Present: Parish Clerk - Wendy Moore

Public Session

Two members of the community were present. Observations were raised in relation to a recent email regarding use and storage in the Parish Rooms

It was **RESOLVED** to commence the meeting.

448. Apologies for absence

It was **RESOLVED** to accept apologies from Cllr Birkin

449. Declarations of interest under the Localism Act 2011-

No declarations were declared.

450. Draft minutes from Full Council Meeting held on 1st September 2025

It was **RESOLVED** to approve the minutes from the previous meeting held 1st September 2025, following amendments.

451. Chair's Report.

- The Chair reported that she had received a call from Eon regarding the Electricity supply contract and that it had expired.

ACTION: The clerk will make contact with Eon to determine the contract, and will make note of the current reading (06/10/2025).

ACTION: To be an Agenda item at the November meeting.

- It had been agreed at a previous meeting that there was a need for a debit Card this, to be in the name of the Clerk.

ACTION: Parish Clerk to request Debit Card from Lloyds Bank

- Sills and Betteridge have been in touch with the Parish Clerk and are currently carrying out identity checks



Clerks Report.

The Parish Clerk tabled a report of her activities, including:

- The Parish Clerk thanked the Council for their support over the past few weeks following her bereavement. The Parish Clerk returned to work on 24th September
- Following discussion with the Chair and other Councillors, Wendy's priorities will be Scribe, Website, Review of Policies
- The Parish Clerk and Chair will meet prior to the future meetings to ensure all paperwork and actions are in place
- The Parish Clerk reported that the On Line Business Banking is now sorted and she has full access.
- As decided at a previous meeting, all financials will be brought to Full Council until such time a Finance meeting is called

PRWP Report and any recommendations for approval.

Cllr Corten-Miller reported that everyone will have a copy of the meeting notes.

- T/C to chase quotations for works
- The Parish Council will receive 50% of the grant from Wolds Community Grant Scheme initially. Achieving quotes is proving difficult. Cllr Tilsley to put an appeal on Socials
- The Coffee Morning raised £465.05

452. Payments and Receipts September 2025

It was **RESOLVED** that the Chair would sign reconciliations and orders once the new Clerk was able to fully utilise Scribe software. It was noted that any and all grants received by Council would be Restricted Funds

453. Winter Salt Bags

The Parish Clerk reported that an email had been received asking if the Council wanted any Salt Bags in preparation for the winter.

It was **RESOLVED** that none shall be requested.

454. Carols around the Christmas Tree - 18th December.

It was **RESOLVED** that Cllr Dales would arrange a meeting to make arrangements and that refreshments would be provided in the Parish Rooms afterwards.

Cllr Tilsley will develop a newsletter to promote.

455. Road Safety Watch Scheme

Cllr Bell had no updates

456. Remembrance

It was **RESOLVED** that a Wreath and 10 large poppies be bought in preparation for November.



457. Roofing Activity for the Parish Rooms

Update on progress of roofing activity - already covered in a previous item.

458. Correspondence

An email has been received from J. Caitlin regarding storage in the Parish Rooms.

It was **RESOLVED** that, with the ongoing renovation plans, that the request must be denied.

ACTION-The Parish Clerk would send an email response.

459. Mobile phone and SIM card for the Clerks use

Various suggestions were brought forward and the Parish Clerk reported that she had obtained a phone. It was **RESOLVED** that a SIM be purchased with a maximum budget of £5 per month

The meeting closed at 8.40pm.