



Hundleby Parish Council

25th November 2025

Dear Councillor

You are hereby summoned to attend the meeting of the Full Council to be held on Monday 1st December 2025 commencing at 7pm to be held at The Parish Rooms, Main Road, Hundleby.

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Reports may be heard from elected Members of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached).

Note: This session will not be minuted.

YVONNE SMITH

Hundleby Parish Clerk (Locum)

1. Apologies for Absence (YS)

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation as outlined in the Council's Code of Conduct. (ALL)

3. To approve as a correct record the notes of the Full Council Meeting held on 3rd November 2025. (LCM)

4. To receive:-

a. The Chair's report (LCM)

b. The Parish Clerk/RFO's Report (YS)

5. To set the Budget for 2026/27 Financial Year. (ALL)

6. To set the Precept for the 2026/27 Financial Year. (ALL)

7. To consider and approve an advertisement for a Parish Clerk and Responsible Finance Officer. (NT)

8. To receive the bank reconciliation figures for November 2025 and authorise the Chair to sign (YS)

9. To authorise the signing of orders for payment for November 2025 and to note income (YS)

Payment over £100:-

Salaries £274.17

Clerk's expenses £118.19

Beclean (Hall Cleaning) £108.00 -3 weeks paid altogether