



Please note these are the draft minutes until confirmed as a true record by the Parish Council.

Minutes of the meeting of Hundleby Parish Council held on 02 June 2025 in the Parish Rooms Hundleby.

Present:

Cllr Corten-Miller (Chair)

Cllr Phillip Maddison

Cllr Malcolm Dales

Cllr Natalie Tilsley

Cllr Christine Parker

Cllr Robert Bell

Also Present: Cllr P Roberts County Councillor

Public Session

Four members of the community were present. Observations were raised in relation to speeding through the village; noise and car parking concerns.

It was **Resolved** to commence the meeting.

399. Apologies for absence

It was **Resolved** to accept apologies from Cllr Birkin

400. Declarations of interest under the Localism Act 2011- No declarations were declared.

401. Draft minutes from Full Council Meeting held on 03 May 2025

It was **Resolved** to accept the minutes from the previous meeting held on 03 March 2025.

402. Chair's Report.

Nothing to report that hasn't already been communicated to councillors

403. Parish Clerk's Report.

- I. Fire testing of the PR booked for morning of 04 June 2025
- II. PR Insurance renewal has been received and paid
- III. APM minutes have been published and communicated
- IV. Email received advising of Church lane closure 21-22 July 2025 for road surfacing

404. PRWP Report and any recommendations for approval

- I. Meetings will take place when have items to discuss
- II. The PR Planning application is not currently being supported by the Heritage officer, site visit planned with D Biggadyke and Cllr Grover has also emailed in support of the HPC application.
- III. Application to ELDC for grass roots funding has been submitted.
- IV. Dawn Chorus Activity was enjoyed by all and donations of £51 were received toward the PR restoration fund

405. The Annual Governance Accounting Statement Section 1 for 2024/25 was considered by council and completed.
406. The Annual Governance Accounting Statement Section 2 for 2024/25 was considered by council and completed.
407. The completion of the Exemption Certificate 2024/25 was considered and completed.
408. To consider and approve a backup system for the computer files held on Council laptop. (Cllr Birkin) - It was agreed to move this onto next month's agenda.
409. It was **Resolved** to approve the application of a payment/debit card for the Lloyds Current (Treasurers) account with the RFO as the authorised person and Chair to check approval limit and report back at next meeting.
410. It was **Resolved** that the chair of finance sign the signing of orders for payments and bank reconciliations for the Month of May 2025 for all accounts.
- Bank Balances were presented as:
- I. Current account £ 2847.88
 - II. Savings account £11874.38
 - III. Deposit account £13825.16
411. It was agreed to arrange a meeting for Saturday 28 June 2025 at 10am in the Parish Rooms to discuss events and the 100 year anniversary of the Parish Rooms purchase in November.
412. Correspondence received from PKF
413. It was **Resolved** to go into a closed session to discuss the Parish Clerk Application.

The meeting closed at 8:50pm