



Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 12<sup>th</sup> May 2025 commencing at 7pm to be held at The Parish Rooms, Main Road, Hundleby.

There will be a public session at the beginning of the meeting. Reports may be heard from Lincolnshire County Councillor and East Lindsey District Councillors and questions from residents. This session will not be minuted.

Natalie Tilsley  
Acting Hundleby Parish Clerk.

1. Election of Chair

To elect Chair and sign the Declaration of Acceptance of Office as Chair

2. Election of Vice Chair

To elect Vice Chair and sign the Declaration of Acceptance of office as Vice-Chair

3. Public Forum

Public session for 15 minutes, reports will be Reports may be heard from Lincolnshire County Councillor and East Lindsey District Councillors and questions from residents.

4. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

5. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation as outlined in the Council's Code of Conduct. (ALL)

6. To approve as a correct record the notes of the Full Council Meeting held on 7<sup>th</sup> April 2025

7. To receive:

- a. The Chair's report. (LCM)
- b. The Parish Clerk's report. (NT)

8. To receive an update from the Parish Rooms Working Party. (LCM)

9. To consider appointing a consultant for a short term contract for overseeing Year End 2024/2025 and other duties.(ALL)

10. To consider and approve the signing of a Form of Authority from Sills & Betteridge for future instructions and correspondence with the Parish Council. (ALL)

11. To receive a recommendation from HR committee to appoint a new clerk (NT)
12. To receive an update on the VE day event (RB)
13. To review and approve Standing Orders
14. To appoint members of Finance Committee
15. To appoint members of Human Resources Committee
16. To consider and appoint if needed Members as Leads for:
  - a. Allotments
  - b. Health and Safety
  - c. Highways
  - d. Planning
  - e. Safeguarding
  - f. Website
  - g. News Letter
17. To receive and approve Asset register as at 31/03/2025.
18. To consider and approve schedule of meetings for 2025/26
19. To consider and approve the renewal of the YMCA Village Halls Annual Subscription.
20. To consider and approve the list of regular payments for the 2025/26 financial year.
21. To authorise the signing of orders for payment and to note the income and bank balances for April 2025.
22. To note correspondence and any action required