



Please note these are the draft minutes until confirmed as a true record by the Parish Council.

Minutes of the meeting of Hundleby Parish Council held on 03 March 2025 in the Parish Rooms Hundleby.

Present: Cllr Corten-Miller (Chair)

Cllr Phillip Maddison (Vice-Chair)
Cllr Christine Parker

Cllr Malcolm Dales
Cllr Robert Bell

Cllr Natalie Tilsley

Also Present: Cllr W Gray County Councillor (LCC)

Public Session

Cllr Gray read out his report and updated the Council on two Highway Issues, Bus Stop and Hundleby Springs.

It was **RESOLVED to commence the meeting.**

347. Apologies for absence

It was **RESOLVED** to accept apologies from Cllr Ruth Birkin; Cllr William Grover

348. Declarations of interest under the Localism Act 2011

No declarations were declared.

349. Draft minutes from Full Council Meeting held on 03 February 2025

It was **RESOLVED** to accept the minutes from the previous meeting held on 03 February 2025.

350. Chair's Report.

The Chair Confirmed £500 Grant received towards architects 'fees from District Councillor Will Grover's Community Grant fund. A memory stick with archived minutes and accounts will be stored in a locked filing cabinet in the Parish Rooms

351. Parish Clerk's Report.

A written report was received . Refer to attached.

352. PRWP Report and any recommendations for approval

LCM Lottery funding was dismissed as no RFO in place, Lottery advised to re-apply once council had approved temporary Clerk / RFO in place. PRWP looking at Grass roots funding, further quote to be obtained for the roof before any bids are submitted; Quiz night was a success with £205 raised in total. Next meeting 17 March 2025.

- a. To Consider and approve D.C. Architectural Services Ltd seek planning permission and building regs for the Parish Rooms Alterations before increase of planning charges April 2025.
It was RESOLVED to approve D.C Architectural Services Ltd to seek required planning permission and building regulations.
 - b. To Consider and approve PRWP seek builders' quotations for the planned works on the Parish Rooms through D C Architectural Services Ltd.
It was RESOLVED to approve PRWP to seek required quotations for the planned works through D.C Architectural Services Ltd.
- 353.** To consider and approve sending a letter of confirmation and thanks to the Hundleby Social Group for the donation towards the PC Alterations Fund and £500 to be ring fenced for the Christmas events.

It was RESOLVED for the Temporary Clerk to send out a letter of thanks to the Hundleby Social Group for their generous donation of £394.47 & £47.00 for the Alterations Fund & £500 to be Ring Fenced for Christmas Events.

- 354.** Report from Cllr Tilsley on the cleaning contractor meeting taking place in February 2025.

Cllr Tilsley advised a meeting has not yet been secured however date agreed to take place over next 2 weeks. Update at next meeting.

- 355.** To consider and approve the private selling of produce from the HPC allotments.

Deferred to next meeting

- 356.** To consider the actions of Sills and Betteridge and our response in relation to releasing access/information of the Parish Council Deeds without permission from the Parish Council

It was RESOLVED for the Temporary Clerk to issue a letter to Sills and Betteridge outlining the parish's concerns.

- 357.** To report on HM Land Registry query relating to the allotment and our response

It was RESOLVED that the council wish to include the area marked blue and for Sills and Betteridge to be notified.

- 358.** To consider approval for HR to advertise Parish Clerk's vacancy

It was RESOLVED to approve the HR committee to advertise the Parish Clerk's vacancy.

359. To Consider and approve that Councillors will carry out the roles of RFO and Clerk until a Locum Clerk or new Clerk is appointed

It was RESOLVED that Cllr Tilsley will act as Temporary Clerk

It was RESOLVED that Cllr Corten-Miller with support from Cllr Birkin will act as temporary RFO.

360. To approve the appointment of an internal auditor through LALC

It was RESOLVED to appoint an internal auditor through LALC.

361. To approve the payment for the financial system scribe

It was RESOLVED to approve the annual payment for the financial scribe system.

362. To authorise the signing of orders for payment and to note the income and bank balances for February 2025.

It was RESOLVED that the chair of finance sign the signing of orders for payments and bank reconciliations for the Month of February 2025 for all accounts.

363. To note correspondence and any action required

Planning application received for Ossian Offshore Wind Farm ELDC reference S/086/00283/25 any correspondence to be received by 14 March 2025.

The meeting closed at 815pm.