



Please note these are the draft minutes until confirmed as a true record by the Parish Council.

Minutes of the meeting of Hundleby Parish Council held on 3rd February 2025 at 7pm in the Parish Rooms Hundleby.

Present: Cllr Lynette Corten-Miller (Chair) Cllr Ruth Birkin Cllr Philip Maddison
Cllr Christine Parker Cllr Natalie Tilsley Cllr Dales
Also Present: Miss Epton (Parish Clerk), 2 members of the public

Public Forum:

The Chair made a welcome statement. Members of the public welcomed to bring forth their questions (not to be minuted).

Cllr Gray (LCC) sent his apologies and sent a written report to be read out aloud: Main Road Hundleby - Highways Officers have recently visited the site. They have met with residents. Investigation on works have taken place, and orders have now been placed for the drains to jetted. on the outcome of the jetting works then further works may be deemed necessary. Bus Stop Clearway Main Road Hundleby- Remains under investigation.

It was **RESOLVED** to commence the meeting.

333. Apologies for absence with reasons given.

Apologies from Cllr Bell were noted and accepted.

334. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation as outlined in the Council's Code of Conduct. (ALL)

No disclosures were made.

335. To approve as a correct record the notes of the Full Council Meeting held on 6th January 2025.

Cllr Dales – Item 323 proposed to alter misspelling on name from Dale to Dales.

Cllr Corten-Miller – Item 323 proposed alteration from PR to PR for the Christmas decorations.

It was proposed, seconded, and unanimously **RESOLVED** that the minutes from the Council meeting on Monday 6th January 2025 have the above alterations made and then to be signed by the Chair in confirmation as a correct record.

*Cllr Grover attended at 7:08pm. Chair suspended meeting. Cllr Grover provided a report on bin provision, council tax matters, GRASSroots funding by ELDC for charities and local councils, issue at the Hundleby Springs where a property driveway has encroached onto the highway causing water to build up on Main Road Hundleby (Cllr Grover to investigate), and the successful bid notice for Cllr Grover's Community Grant will be announced late February, early March 2025.
Chair reopened meeting at 7:30pm.*

337. To receive; -

a. The Chair's report (copy sent) (LCM)

Cllr Corten-Miller noted that National Lottery Funding has been unsuccessful due to criteria of employment of Parish Clerk/RFO not being applicable at time of application submission. Application resubmission to be completed by Elenor Frazer-Green due to recent appointment of Parish Clerk/RFO.

Cllr Corten-Miller provided update that the Parish Rooms Working Party meeting has been altered from 24th February 2025 to the 25th February 2025.

Cllr Corten-Miller has requested that all Cllrs interested in the fundraising Quiz event to inform her to ensure that a team is formed in time.

b. The Parish Clerk's report. (ME)

Parish Clerk shared that the agreed precept for 25/26 of £10350 was requested on the 28th January, and was marked by as being received by PSPS.

ACTION – All councillors are to forward all future invoices to Parish Clerk for financial recording.

ACTION - Parish Clerk to contact EON in the provision of a new meter upgrade and change of contact details.

338. To update council and review changes to the Village Hall Advisory Service (LCM)

Cllr Corten-Miller reported the receipt of email from the Village Hall Advisory Service. It has been noted that some changes have been made and have requested that HPC provide updated information for their new website.

It was proposed, seconded, and unanimously **RESOLVED** that the Parish Clerk follow the steps requested by the Village Hall Advisory Service.

339. To consider and approve Parish Council events to be held in 2025/2026 (RB)

Cllr Bell – Message to the Council was sent to Cllr Corten-Miller requesting Council to consider the proposal of village decorations be put on display for the VE Day (May), and VJ Day (August) in celebration.

Cllr Tilsley– Requested that Cllrs note the correspondence made by Spilsby Town Council in regards to the alignment of days for VE day and VJ day celebrations.

It was proposed, seconded, and unanimously **RESOLVED** that the VE day and VJ day events be approved for 2025/2026, and that Cllr Tilsley inform Spilsby Town Council of dates for HPC village events when confirmed.

340. To consider and approve the date order of the Parish Meeting and Parish Annual Meeting for 2025/2026 (LCM)

Cllr Corten-Miller reminded Council of the suggestion previously made regarding the ordering of the Parish Meeting and the Annual Parish Meeting be separated.

It was proposed, seconded, and unanimously **RESOLVED** that the Parish Meeting and the Parish Annual Meeting take place on Monday 12th May 2025.

341. To consider a proposal from HOPE (Hundleby Outreach Project 4 Everyone (HOP4E)/St Mary's Parochial Church Council) for a joint fundraising summer fete and Christmas fayre initiative (copy attached).

Cllr Tilsley asked Council to consider utilising the Parish Rooms for the events in the pursuit of community spirit.

Cllr Parker asked question regarding the formation of HOP4E and St Marys Parochial Church Council. It was noted that the HOP4E group are under the umbrella group of the St Marys Parochial Church Council. It was noted that any funds raising by a joint effort would only be evenly distributed between HPC and HOP4E, and not the St Marys Parochial Church Council umbrella groups.

Cllr Dales and Cllr Maddison raised concerns over the supply of labour for the events.

Cllr Corten-Miller noted that there would be a struggle to offer two fundraising events.

It was proposed, seconded, and **RESOLVED** that HPC will collaborate with HOP4E on one event (Christmas Fayre) for the year 2025-2026. Parish Clerk is to correspond with the HOP4E group with this agreed outcome.

342. Report from Cllr Maddison on Community Orchard and Allotments.

Cllr Maddison provided a report on the status of the Community Orchard and Allotments. New tree replacements have been arranged; intended to have 4 rows of trees. Some public interest has been received in the renting of allotments. Current allotment tenant has reported to Cllr Maddison that there has been some produce theft; a new lock and chain has been purchased by the tenant for added security.

Cllr Dales and Cllr Maddison have considered the cutting of hedges, it has been agreed that the hedges will be cut next year.

343. To consider and approve paying the LALC membership and training sessions for the year 2025-2026 (LCM)

It was proposed, seconded, and unanimously **RESOLVED** that the LALC and NALC membership and training session invoice is to be paid at the end of February 2025.

344. To consider and approve sending out a Parish Council newsletter (LCM)

It was proposed, seconded, and unanimously **RESOLVED** that the HPC newsletter be distributed at the start of March 2025, and is to contain information on Hundleby Parish events, relevant articles information in line with the council and updates on recently completed work by HPC.

ACTION – Councillors are to send article requests to Cllr Tilsley by February 2025 for them to be considered in the newsletter.

345. To authorise the signing of orders for payment and to note the income and bank balances for January 2025

It was proposed, seconded, agreed, and unanimously **RESOLVED** that the Chair of Finance sign the signing of orders for payments and the bank reconciliations for the month of January 2025.

346. To note correspondence and any action required (ME)

HPC has received a letter from TV Licensing regarding payment being required – Parish Clerk, and Councillors have agreed that this is not applicable to the HPC.

ACTION – Parish Clerk to respond to Cllr Gray in relation to the confidential report received in relation to the bus stop on Main Road.

The meeting **closed** at 20:30 pm