



Please note these are draft minutes of the meeting until confirmed as a true record by the Parish Council

Minutes of the meeting of Hundleby Parish Council held on 7th October 2024 at 7pm at the Parish Rooms Hundleby.

Present: Cllr Lynette Corten-Miller (chair)

Cllr Robert Bell
Cllr Christine Parker

Cllr Jenny Caitlin
Cllr Malcolm Dales

Cllr Philip Maddison
Cllr Tilsley (Temporary Clerk)

Cllr Ruth Birkin

262. Apologies for Absence

It was **RESOLVED** to accept there are no apologies

263. Declarations of interest under the Localism Act 2011

No declarations of interest were declared.

264. Draft minutes from Full Council Meeting 02 September 2024

It was **Resolved** to accept the minutes from the previous meeting held on 02 September 2024

265. Draft minutes from Extraordinary Full Council Meeting held on 27 September 2024

It was **Resolved** to accept the minutes from the extra ordinary meeting held on 27 September 2024

266. Chair's Report

Chair advised that channels have been left open with the former Clerk if contact is needed to clarify / obtain information. Cllr N Tilsley is covering Clerk role, Cllr Birkin together with the chair is covering the RFO role. Lincolnshire day was a great success with attendance higher than expected. Special mention to Cllr Bell, Cllr Madison & Cllr Dales for their support in facilitating the event. In addition the kitchen team did a sterling job together with the choir. To be discussed at a future meeting. Raffle took £184.90. Kitchen took £416.60. Sum of £621.50 was raised in total, this included 2 x £10 donations.

267. Parish Clerk's Report

NT advised that an email was received 30 minutes before the start of this meeting providing access details for the Parish email account / LALC and associated, it has not been possible to verify if documents have been uploaded in Google drive and if handover of paperwork has been fully completed in addition to return of any equipment or parish owned property. PC advert was on hold as was going to process through HPC email as for previous advert.

268. Update and recommendations from the Parish Rooms Working Party (PRWP)

- a) To be deferred to a future meeting.
- b) it was recommended to approve the PRWP managing and applying for various funding bids for the completion of the parish rooms Alterations.

It was **RESOLVED** to accept the recommendations from the Parish Rooms Working Party.

269. Recommendations from the HR Committee meeting held on 16th September 2024

- a) It was Resolved to accept the recommendations from the HR Committee that were agreed at the extraordinary meeting on the 27 September 2024.
- b) HR Committee Recommended moving the holiday year for the incoming clerk's contract to be amended to fall in line with the financial year of 01 April to 31 March

It was Resolved to accept the recommendations from the HR Committee

270. Christmas Carol Event

Cllr Dales informed the council that the event continues as it has in previous years, it is a Parish event although it is self-funded. This would be covered under the Parish's public liability insurance

It was **RESOLVED** for this to be accepted.

271. Remembrance Day Events

The Parish Council agreed to purchase a poppy wreath for Remembrance Day event to be held Saturday 16 November 2024 at 11am.

It was **RESOLVED** for this to be accepted.

272. Newsletter

A winter newsletter to be created and all to provide content to Cllr Tilsley.

273. Allotment Policy

To be deferred for a future meeting.

274. Lincolnshire County Council on footpath 366.

Chair advised that previous clerk had explained he had been told it would be highly unlikely that the footpaths would be reinstated due to it crossing through peoples' properties and gardens.

275. Bulb Planting

Cllr Maddison and Cllr Bell recommend that a 50kg bag of Daffodils is purchased, same as last year.

It was **RESOLVED** for this to be accepted.

276. 2025/2026 Budget

To be deferred to the next full council meeting on 4 November 2024.

277. 2025/ 2026 Parish Precept

To be deferred to the next full council meeting on 4 November 2024.

278. Hundleby Choir – Second key

Cllr Birkin recommended a second key holder for the choir as only one primary key holder presently.

It was **RESOLVED** to accept the recommendation.

279. HOP4E Community Group Application

The grant has been applied for in the name of St Marys Hundleby PC. Cllr Corten -Miller recommended that the application for the grant award of £50 be accepted.

It was **RESOLVED** for this to be accepted.

280. Q2 Financial Monitoring Report

To be deferred to a future meeting

281. Signing of orders for payment and to note income and bank balances for September 2024.

It was **RESOLVED** to accept and approve the payments, receipts and bank balances for September 2024,

Meeting was **closed** at 815pm.