Hundleby Parish Council



27th November 2023

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 4th December 2023 commencing at 7pm to be held at The Parish Rooms, Main Road, Hundleby.

There will be a public session at the beginning of the meeting. Reports may be heard from Lincolnshire County Councillor and East Lindsey District Councillors and questions from residents. This session will not be minuted.

YVONNE SMITH/JOSEPH ROBERTS

Hundleby Parish Clerk.

1. Apologies for Absence (BS)

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. (2 mins)

1. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written request for dispensation as outlined in the Council’s Code of Conduct. (ALL) (2 mins)
2. To approve as a correct record the notes of the Full Council Meeting held on 6TH November 2023

( 2 mins)

1. To receive;-
	1. The Chair’s report (LCM) (5 mins)
	2. The Parish Clerk’s Report (JR) (5 mins)
2. To consider and approve the revised Hirers’ Agreement for the Parish Rooms (LCM/JR)

 (10 mins)

1. Human Resources:-
	1. To consider an amendment to the Human Resources Committee Terms of Reference regarding the number of members required to be quorate.
	2. To review the following HR Policies (NT)(10 mins)
		1. Equality, Diversity and Inclusion Policy
		2. Grievance Policy
		3. Disciplinary Policy
		4. Expenses Policy
	3. To consider and approve that Cllr Birkin be allocated to the Human Resources Committee (2m)
2. To consider an amendment to the Finance Committee Terms of Reference regarding the number of members required to be quorate. (LCM) (5 mins)
3. To remove Jane Slaymaker from the Lloyds Banking Mandate and add Joseph Roberts (LCM)(2mins)
4. To receive update and consider the site of the defibrillator (JR)(5mins)
5. To consider and approve the budget for 2024/25 (JR) (30mins)
6. To consider and approve the Precept for 2024/25 (JR)(10mins)
7. To make objections, comments or expressions of support as necessary on the Tree Work at the Spilsby and District Lawn Tennis Club. Ref 0120/23/TCA (emailed to Councillors 24/11/23) (LCM)(5mins)
8. To formalise dates for Working Parties to;- (PM)(10mins)
	1. Plant the daffodils purchased
	2. To prepare the allotment area for the Community Orchard
9. To request that a summary of all groups using the Parish Rooms be displayed on the Council’s shared notice board (JC)(5mins)
10. To authorise the signing of orders for payment and to note income November 2023 (JR)

 (5 mins)

1. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: -

To consider adoption of the revised rates of pay for the clerks as issued by NALC.