Please note these are notes of the meeting until confirmed as a true record by the Parish Council

**Minutes of the meeting of Hundleby Parish Council held on 2nd October 2023 at 7pm at the Parish Rooms Hundleby.**

**Present;** Cllr Lynette Corten-Miller

Cllr Robert Bell Cllr Jenny Caitlin Cllr Malcolm Dales Cllr Philip Maddison

Cllr Christine Parker Cllr Natalie Tilsley

Also Present: Mrs Yvonne Smith (Locum Parish Clerk) Mr Joseph Roberts (Trainee Parish Clerk)

1 member of the public

Public Session

Cllr Gray (LCC) sent his apologies

The Chair read out a Welcome Statement including Rules and Regulations covered in Standing Orders on the rules of debate.

The Chair reminded Councillors of the Nolan Principals.

A representative of the Spilsby and Hundleby Walkers are Welcome (SHWAW) regarding a footpath running towards Raithby. They asked that a complaint be put forward to Jonathan Stockdale (LCC Footpaths Officer) not to re-instate the footpath, some residents had asked for the footpath to be reinstated. SHWAW are not asking of that portion to be reinstated but another footpath. The resident said that it was impractical to reinstate the LCC suggested footpath. Cllr Dales said, that several years ago, he had a meeting with Mr Stockdale and the footpath goes through some residents gardens. The resident asked for support for the footpath to be maintained from Eastfield Farm to Raithby. The Clerk said that normally LCC would contact the Parish if any changes to footpaths were proposed so that the Council could make comments. She had not had any such correspondence.

**ACTION** –Clerk to contact Jonathan Stockdale for the current position.

**74. Apologies**

None received

**74. Declarations of Interest under the Localism Act 2011**

None

**75. Notes from Previous Meetings**

1. It was **RESOLVED** to accept the notes of the Full Council Meeting held on 4th September 2023 as a true record
2. It was **RESOLVED** to accept the notes of the Finance Meeting held on 25th September 2023 as a true record.
3. Decisions from the Finance Meeting;-

4a-Cllr Caitlin had queried with the Clerk via email the date of the last rise in the hire of the Parish Rooms as it was Resolved in Finance Committee to increase the price to £8/£9 in 2022 (para 8.4/22 refers). The Clerk said that the minutes for the Full Council Meeting stated that the Council had decided to review in July (14.5/22 refers) however this was not in the July Meeting so had never been Resolved.

It was **RESOLVED** to increase the Parish Room Hire to £9 per hour without the kitchen and £10 per hour with the kitchen from 1st January 2024.

**ACTION**- regular hirers to be informed of the increase.

5- It was **RESOLVED** that £10,000 be moved from the 32 Day Account to the Savings Account and then £5,000 be moved back to the 32 Day Account.

**76. Reports**

1. Chair’s Report

The Chair reported that she would be going to the Chair and Clerks Course on Wednesday with the Clerk. The replacement Clerk had been appointed.

1. Parish Clerk’s Report

The Clerk tabled a report of her activities

Regarding the site for the defibrillator, Cllr Caitlin said Mr Greg Rankin of the Gables Development suggested that it go on the brick pier outside the development. There is an electricity supply. This would need to be accepted by the residents

Parish Rooms leaking window, the Chair said it was wet and may need checking. Ray Ford fitted them originally. Cllr Maddison offered to contact a joiner.

**ACTION**-Cllr Maddison to contact a joiner.

The Clerk further reported that she had received the authority to co-opt a replacement Councillor from ELDC.

With regards to the Pride in East Lindsey Team, she said that she did not think that ELDC owned any land in Hundleby. Councillors said that they had received help with clean ups before.

**ACTION** –Clerk to contact Peter Skilton ELDC to clarify areas covered.

Slow Ways National Walking Network- the Clerk said that she was going to put this as an agenda item however she had spoken to SHWAW and they had previously rejected any involvement as it did not seem to be something suitable for the area.

**77. Training Needs Analysis**

The Councillors undertook training needs analysis.

**ACTION** – Clerk to book training courses with LALC

**78. Church Warden’s Request regarding Parish Rooms Toilets**

Correspondence had been received from Malcolm Williams, Church Warden, to ask if the contractor’s workers could use the Parish Room toilets during the renovation work at the church.

Cllr Dales that the toilets would have to be cleaned by the Church. The Chair said that the hirers need privacy and she did not feel that it was practical. She said that she thought that contractors were legally obliged to provide a ‘portaloo’. It was generally felt that it was too complicated.

It was **RESOLVED** not to permit the external contractors to use the Parish Rooms Facilities.

**79. Lincolnshire Day and Yard Sale 1st October 2023 Report**

The Chair reported that it had been a successful day. Lots of people had put some hard work in. The Parish Council had all worked hard together. There had been 24 stalls for the yard sale. The Kitchen had taken £357.70 and the overall net profit was £440.79.

Regarding the Lincolnshire Day, a thank you note should be sent to the people who bought the sheep. The choir sang and people said they had improved immensely.

Cllr Maddison said that he was disappointed with the Facebook activity. The sheep had gone down well. Cllr Parker said that she was going to donate her card selling profit to charity. Cllr Caitlin said that she had spoken to lots of people and there were many positive comments from the visitors. Cllr Tilsley said that the feedback was generally good and the community engagement was good.

**80. Purchase of Daffodils**

Cllr Maddison said they should be put on the green and the grass verges.

It was **RESOLVED** to order 50kgs of 2 varieties of daffodils at an approximate cost of £45 per bag.

**81. Purchase of a Poppy Wreath**

It was **RESOLVED** to purchase a Poppy Wreath for laying at the Memorial in the Churchyard for Remembrance Day November 2023 at a cost of approximately £25.00.

**82. Councillor Led Working Party to Produce a Management Plan**

Cllr Caitlin said that it was part of the Risk Management Document to have a Management Plan however this had not happened. She suggested taking the existing agreed actions and put them into a plan, starting with what was agreed in May.

**ACTION**- Cllr Caitlin to take the agreed/Resolved items and list them.

**83. Review, Production and audit of Policies to include an Environmental Policy**

Cllr Caitlin felt that policies would sit better with Human Resources Committee.

It was **RESOLVED** that the production, review and audit of policies be placed with Human Resources Committee.

**ACTION** – Clerk to produce an Environmental Policy

**84. Planning Application Outcomes**

N/088/01370/23- 150 Main Road Hundleby- Full Planning Permission given to extensions and alterations to existing bungalow.

N/088/00830/22-97 Main Road Hundleby-application withdrawn

**85. Orders for Payment**

It was **RESOLVED** to accept all orders for payment

The Chair closed the meeting at 8.35pm