

Hundleby Parish Council

29/07/2024

Dear Councillor



You are hereby summoned to attend an **extraordinary** meeting of the Human Resources Committee to be held on Monday 5th August 2024 commencing at 7pm to be held at The Parish Rooms, Main Road, Hundleby.

Joseph Roberts
Hundleby Parish Clerk.

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation as outlined in the Council's Code of Conduct.

3. To Review and recommend a pay scale in line with NALC grading and following recent evaluations.

4. To review and approve an appraisal criteria.

5. To review and approve what is required in a consultation process and how is this facilitated.

6. To receive an update on the cleaning contractor position.