

Hundleby Parish Council

24/06/2024



Dear Councillor

You are hereby summoned to attend a meeting of the Human Resources Committee to be held on Monday 24<sup>th</sup> June 2024 commencing at 7pm to be held at The Parish Rooms, Main Road, Hundleby.

Joseph Roberts  
Hundleby Parish Clerk.

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation as outlined in the Council's Code of Conduct.

3. To review and approve the minutes from the previous HR Committee held on 29<sup>th</sup> April 2024.

4. To consider and recommend a new cleaning contractor for the Parish Rooms

5. To review assessment conducted by the external HR Advisor.

6. To receive an update from the Parish Clerk.