

Parish Room Working Party (PRWP)

Meeting Notes

Date/Time of meeting: 17/04/2024 - 7pm

Location: Parish Room

Attendees:

Cllr Lynette Corten-Miller - CHAIR (LCM)

Cllr Christine Parker (CP)

Cllr Philip Maddison (PM)

Cllr Jenny Caitlin (JC)

Cllr Ruth Birkin (RB) - Note taker

Cllr Natalie Tilsley - Apologies

David Stonehouse (DS) - Apologies

Cllr Malcolm Dales - Apologies

	Agenda item	Owner
1	Chair opened the meeting and thanked all attendees for their time. Note: The meeting was opened to all councillors	LCM
2	Chair advised of any apologies received from those that could not attend this meeting, as shown in the list of attendees. Lynette further updated that Sheridan and Sarah have resigned due to their move from the village and that she had thanked them for all their work with the PRWP. Lynette asked that the newsletter is updated with the request for further volunteers. Ruth will update Natalie with this request.	LCM
3	Update on suitable village halls to visit and discuss funding sources Lynette has contacted: (a) Stixswould (registered charity) (b) Winthorpe (community partnership https://www.crowdfunder.co.uk/p/winthorpe-community-partnership-1172258?) (c) Aby village hall (Charity) All have or are about to use funds to refurbish their premises and are more than happy to discuss their routes to funding. Lynette will arrange some visits.	LCM
4	To review and comment on the new plan D supplied by D C Architectural Services The revised plan was discussed and all agreed that it fitted the brief in that the store room was now bigger and that the general footprint of the plan worked.	LCM

	Agenda item	Owner
4a	Lynette will ask David Biggadyke for a ballpark costing for the revised Plan D	LCM
5	<p>Roofing Quotes Ruth updated that she had been in touch with several roofing/building companies and that one had already attended so as to quote. Two others will attend the Parish room over the coming week so as to quote.</p> <p>D & A Otter - attended and awaiting quote BLS - awaiting confirmation Ultra Roofing - attending next week, date & time TBA Lymn Roofing - attending next week, date & time TBA</p> <p>Jenny and Lynette identified the need for a structural engineer in regards to the unsupported purlin. According to our surveyors this is located in the roof space above the balcony end of the Parish Rooms. Ruth will obtain some quotes</p>	RB
5a	Ruth to update when roof quotes received	RB
5b	Ruth to obtain 3 structural engineer quotes re the unsupported purlin	RB
6	<p>Revue funding avenues for grant applications Jenny updated that she had taken a snapshot of 7 funding routes and that some deadlines are soon to close or indeed have closed. Also that we would not be eligible for some of the funding routes as we are not a charity/CIO or a 'not for profit' organisation.</p> <p>The PWLB lending facility was discussed briefly and it was agreed to have an idea what the cost of a Public Loan would be and over what period.</p>	JC
6a	Christine to update on the costs of a public loan	CP
7	<p>Comment on viability of Parish Rooms if grant funding is unavailable / insufficient A general discussion was held and all agreed that we have to do something even if it was the basics so as to keep the building watertight. It was further agreed that until we have some actual costs for the roof/redesign that we could not agree which path to take. It was suggested that parishioners and Parish Room users past, present and future should be surveyed in order to help us choose the right direction. The survey can be electronic via the Hundley Community Facebook page and via paper at any suitable event</p>	LCM
7a	Ruth to design an electronic survey which can be uploaded to the facebook page via Natalie. Questions to be agreed at the next council meeting. PRWP team to agree a suitable venue where the paper survey (with the same questions) could be used.	RB/ PRWP

All actions unless stated otherwise are due by the next meeting on the 22nd May - 7pm at the Hundleby Parish Rooms.