



Room Hire Booking Form

CONTACT DETAILS

Name

Organisation

Keyholder if Applicable

Address

Home Phone Mobile

Email

Invoice address if different from above

BOOKING DETAILS

Date of Hire

Frequency

Description of event

Booking Start Time End Time

Booking start/end time must include time for setup and pack-up, kindly specify your required time.

Cost per hour £9 per hour without use of the kitchen
 £10 per hour with use of the kitchen

Cheques made payable to : Hundleby Parish Council

BACS Lloyds Bank Sort Code 30-94-39 Account Number 00489970

Date **I have read and agree to the terms of the hirers agreement**

Signature

**Please return this form to the booking clerk: Susan Maddison
01790 754570 email: madcook@btinternet.com**

Thank you