

Parish Rooms Working Party (PRWP)

Notes

Wednesday 17th January 2024

7pm at Parish Rooms Hundleby

Present

Parish Councillors Lynette Corten-Miller, Chair, Christine Parker, Jenny Caitlin, Malcolm Dales, Philip Madison, Ruth Birkin

Residents David Stonehouse, Sarah Boulton, Sheridan Bell

Apologies Bob Bell, Emma Morris, Natalie Tilsley

1 Chair welcomed everyone to the meeting and gave her report. Previously circulated.

2 Sheridan had spoken with the MD of Lincs Design Consultancy (LDS) based in Louth. LDS has worked on Village Halls at Abey and Dunholme. They are willing to come out to do free initial consultation. Agreed to recommend this to Parish Council (PC) <https://lincsdesignconsultancy.co.uk/>

Discussed other possible leads. Agreed to recommend to PC asking David Biggdike to do the same. <https://dcarchitecturalservices.co.uk/contact/>

3 Cllr Birkin circulated Structural Surveyors responses on carrying out a full condition report on the Parish Rooms. Hindson Collier and Delaney Marling. It would be an in depth survey as done for a commercial building rather than a house survey. It is likely to come in around £1000. Delaney Marling has previous Village Hall experience and PRWP agreed to recommend them to PC. <https://delaneymarlingpartnership.co.uk>

4 Cllr Parker presented her draft Business Plan to the PRWP meeting. It was very well received. A beautifully written document setting out the current position clearly. There was discussion about adding a reference to Shared Partnership Funding and Kirk's recommendation to speak to Planning early in the process. PRWP wants to take it in order, first fully assess the condition of the building, then get the architect's view as they know all the Planning Laws. Agreed to carry forward to the next meeting.

5 Cllr Caitlin reported that she had 400 words in draft for an informal newsletter. She noted that other newsletters had photos in them. Cllr Parker

offered to send some photos of Lincolnshire Day to be included. Newsletter to focus on the future of the Parish Rooms. Carry forward to the next meeting.

6 Members of PRWP visited Alford Hub 16th January 2024. Notes previously circulated. Lynette Pryke the Coordinator gave us a history of Alford Hub which partners with many organisations. PRWP discussed the need and implications of being a satellite hub e.g. providing a warm space at least once a month and a focus on support activities, development and signposting. She advised us to set up a Charitable Incorporated Organisation (CIO) and bid for funding to help with building alterations. It chimes with Kirk's prior recommendations and he will help us as well. The reason being there are more funding opportunities available to CIOs than PCs. Lynette Pryke to send out further information on funding. David Stonehouse offered to research CIOs compliance and structures.

PRWP agreed to recommend the CIO fact finding to PC.

7 In conclusion the recommendations to take to next PC are:

- Lincs Design Consultancy and David Biggadike set up initial visit
- Delaney Marling to do Condition Survey
- PRWP to look at possibilities of setting up a CIO

8 Throughout the meeting Chair and participants expressed appreciation and thanks to everyone for their work. Chair thanked everyone again and is pleased that the work is progressing.

Next full Parish Council meeting is on 5th February at 7.00 pm.

Next PRWP meeting is on Wednesday 28th February.

Supporting documents

Chair's report

Surveyors info

Business Plan

Alford Hub Visit notes

PS

Forwarding emails from David S ref CIOs and from Lynette P ref funding