



**Monday 5<sup>th</sup> June 2023 7pm**

All councillors are summoned to attend the next meeting of Hundleby Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

\_\_\_\_\_ Clerk to the Council

30/05/2023

**Open Forum** for public participation

## **Agenda**

1. To receive any apologies and accept valid reasons of absence
2. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations<sup>1</sup> in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
3. To receive and approve the draft notes of the meeting held on 4<sup>th</sup> April 2023
4. To receive reports from the County and District councillors
5. **Finance**
  - a) To formally note financial position
  - b) To formally note bank reconciliations
  - c) To note insurance renewal of £629.26 with Zurich with effect from 1<sup>st</sup> June 2023
  - d) To formally approve any automated, retrospective and future payments to be made:

26.05.23	BT DD broadband (under Local Government Act 1997 s.144)	£42.65
05.06.23	J Slaymaker Hall Cleaning May (under LGA 1972 s.111)	£33.00
30.06.23	Salary (under Local Government Act 1972 s.112)	maximum of £230.88
  - e) To note any income received since the last meeting

11.04.23	Interest Reserves account	£2.93
09.05.23	Proceeds from Coronation event (into ringfenced Reserves)	£133.25
12.05.23	Hall hire Walkers are Welcome	£36.00
6. **To receive the end of year report of the Internal Auditor and the Balance Sheet for the year end 31st March 2023, to be signed by the Chair and the Responsible Finance Officer**
7. **To consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chair and the Parish Clerk**
8. **To consider and approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chair**
9. **To consider and approve the Certificate of Exemption and authorise signing by the Chair and Parish Clerk**

**10. To consider and approve commencement date for the exercise of public rights of inspection of the accounts**

**11. Planning**

- a) To consider any planning applications received since the last meeting
- b) To note any planning decisions and/or appeal notifications since the last meeting

**12. Village**

- a) To receive an update on highways
- b) To discuss water on road at Raithby Road corner and resolve action
- c) To discuss progressing a village event concerning archives/Lincolnshire Day
- d) To consider hiring a skip to remove the redundant metal and other rubbish from the allotments and resolve action (quotations circulated)
- e) To consider the production and financing of a light informal newsletter and resolve action
- f) To consider in principal installing a flagpole on the village Green and resolve action

**13. Parish Rooms**

- a) To receive an update from the Parish Rooms Working Party
- b) To consider options regarding a Booking Clerk and resolve action

**14. Internal Council Business**

- a) To consider adopting the ELDC Code of Conduct (Previously circulated)
- b) To consider adopting the revised Standing Orders (Previously circulated)
- c) To consider training needs of the Council and training offered by LALC and resolve action
- d) To consider adopting a revised Complaints Policy (Previously circulated)
- e) To consider terms for a Grants Policy (Example policy circulated)
- f) To receive an update from the Spilsby Town Council meeting with other local parishes and resolve any action required
- g) To receive an update regarding Policing in the area and resolve action (Cllr Bell)

**15. To receive correspondence and note any action required**

**16. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.***

**17. To note the date of the next meeting of the Parish Council: Monday 3<sup>rd</sup> July at 7pm**

**18. To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 in order to receive an update from the Staffing Committee and resolve any action required including employing a locum clerk for the interim, and agree hours and pay scale**

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting