

Hundleby Parish Council Coronation Choir Risk Assessment April 2023

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
What is the hazard that may cause harm?	Who could be affected?	When might this happen?	What are we doing about it	How likely is this to happen? Risk rating	How do we put the risk assessment into action
onset of sudden serious illness, anaphylaxis, needing ambulance, paramedic, doctor, nurse assistance	choir members, volunteers, parent/carers	travel to/from and at Rehearsals and at performance	All to complete a registration form including, name address, phone number, known illnesses, allergies, medications, ensuring people carry their emergency medications eg. inhalers, epipen, gtn spray. Also emergency contact details	low high consequence	hirer collects data and bring to all rehearsals and performance
unscrupulous people attempting to exploit	choir members who are children & vulnerable adults	travel to/from Rehearsals & performance	Accompanied travel time accompanied at all times by parent/carers	low risk high consequence	hirer ensures supervision at rehearsal/performance
equipment e.g. music stand, musical instruments, tables & chairs, electrical items like laptops	all people involved	at rehearsals & performance	Being sensible and supervising rehearsals & performance with choir conductor and Hirer Only use electrical items with current PAT test	low	choir lead/hirer supervision and continual watchfulness
high spirits / fatigue	all people involved	at rehearsals & performance	Rehearsals one hour only Open windows and doors for freeflow of fresh air Stretching exercises if needed	low	choir lead/hirer supervision and awareness
covid awareness	all people involved	at rehearsals & performance	Encourage handwashing and clean song sheets	low	Choir lead/hirer supervising
Bodily injury/splinters/grazes	performers	at rehearsals & performance	Only children in gymnastics club, under parental supervision and with a mat to perform	low	Choir lead/hirer supervising/parent/guardian