

Minutes of the Hundleby Parish Council meeting held 6th February 2023 at 7pm in the Parish Rooms

Present: Cllr L Corten-Miller(Chair) Cllr M Dales Cllr J Caitlin Cllr P Maddison
Cllr C Parker Cllr N Tilsley
Members of the Public: 5
Also in attendance: Jane Slaymaker, Parish clerk

Open Forum. There were no comments/queries.

1.2/23 To open the meeting

The Chair opened the meeting at 7.01pm

2.2/23 To note apologies and accept valid reasons of absence

County Cllr Gray sent apologies.

3.2/23 In accordance with the Localism Act 2011, to declare any pecuniary interests

No pecuniary interests were declared. Cllr Maddison declared an interest with regards to the tree work discussion.

4.2/23 To receive and approve the draft notes of the meeting held on the 4th January 2023

It was resolved to approve the notes of the meeting held 4th January 2023 as a true record and they were signed by the Chair.

5.2/23 To receive reports from the County Councillor and District Councillor

Cllr Gray had circulated his report, which will be placed on the Council's website.

6.2/23 To receive correspondence and resolve action if required

An email from ELDC confirmed that a dog waste bin would be installed in the Springs. ELDC wrote concerning proposed tree work at 128, Main Road, (Cllr Maddison declared an interest and remained in the room) councillors agreed they had no objections but would like to see the work undertaken in a sympathetic manner by a qualified tree surgeon. The clerk to write to ELDC.

A Freedom of Information request had been received regarding payments and receipts during the period of lockdown. This matter had been resolved.

Three emails from a resident asking for grant funding from the Parish Council for the Community Café and Book Swap; zero hire rates for non-profit making groups using the Parish Rooms; the Parish Council's position regarding Warm Spaces and the Parish Council's plans for the Coronation. The clerk was asked to contact HOP⁴E (Hundleby Outreach Project for Everyone) who run the Community Café to ask them to discuss the issue concerning grant funding. Councillors were trying to provide a better facility for the village as demonstrated by setting up a working party and requesting a feasibility study into options. Councillors wished to wait for the results of the feasibility study.

7.2/23 Finance

a) To formally note financial position

It was noted that the current account was £2,331.75, the reserves account: £5,004.02 and the 32-day account: £22,836.51.

b) To formally note bank reconciliations

The bank reconciliations were noted and signed by Cllr Parker.

c) To formally approve any automated, retrospective and future payments to be made

The following payments were approved:

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|----------|--|--------------------------|
| 29.01.23 | Wave water bill DD Local Government Act 1972 s.133 | £65.86 |
| 06.02.23 | Lalc membership subscription Local Government Act 1972 s.143 | £158.10 |
| 28.02.23 | Salary Local Government Act 1972 s.112 | £226.78 |
| 28.02.23 | Parish Room cleaning Local Government Act 1972 s.111 | £49.39 |
| 06.02.23 | Tongs Parish Rooms supplies Local Gov Act 1972 s.133 | £23.69 (£19.18 ex Vat) |
| 06.02.23 | PDFS Annual fire and safety check Local Gov Act 1972 s.133 | £199.14 (£165.95 ex Vat) |
| 16.02.23 | E-on electricity Local Government Act 1972 s.133 | £134.59 (£128.18 ex Vat) |
| 01.04.23 | Lalc Annual Training Scheme Local Government Act 1972 s.143 | £120.00 |

d) To note any income received since the last meeting

Income received was noted:

| | | |
|----------|-----------------------------|--------|
| 09.12.22 | Interest Reserves account | £1.77 |
| 09.01.23 | Hall hire Tai Chi December | £64.00 |
| 09.01.23 | Interest reserves account | £2.25 |
| 15.01.23 | Hall hire private hire | £27.00 |
| 26.01.23 | Hall hire HOP4E event | £18.00 |
| 26.01.23 | Hall hire Comm Café Jan-Mar | £54.00 |
| 30.01.23 | Hall hire Tai Chi Jan | £80.00 |
| 01.02.23 | Interest 32 day account | £28.08 |
| 01.02.23 | Hall hire Yoga Jan | £64.00 |

8.2/23 Planning

a) To consider any planning applications received since the last meeting:

Application reference N/088/00109/23, Hedge House, Main Road. Section 73 application to vary condition no. 2 (approved plans) previously imposed on planning permission ref no. N/088/00019/22 which was for the extension to existing dwelling to provide an orangery, existing sun lounge to be removed. Erection of a detached cart store and entrance gates to a maximum height of 1.9 metres.

It was resolved to submit a comment of 'no objections'. The clerk to contact ELDC.

b) To note any planning decisions since the last meeting

There were no planning decisions received.

9.2/23 To discuss village issues

a) To receive an update on highways matters

There were no current highways matters to discuss

b) To receive a report of dumping on the allotments and agree action

Cllr Maddison had inspected the allotments and the clerk was asked to write to the Housing Association to resolve the issue.

c) To note date of Village Meeting to discuss arrangements for the Coronation

A Village Meeting has been arranged for Saturday 18th February 2023 at 10.15am. The Chair had some refreshment supplies purchased for the Litterpick and left over, which would be served at the meeting.

10.2/23 To discuss the Parish Rooms

a) To receive and discuss updated documents from the working party for dog inclusion

The working party were thanked for their input. The draft documents need to be cross-referenced and slightly amended before being taken to the March meeting.

b) To receive an additional estimate for replacing the kitchen door on the Parish Rooms and discuss quotes and ELDC feedback for possible replacement of front door and toilet windows

The meeting was suspended whilst councillors inspected the back door. It was agreed that the rotten step required 'safety tape' and a warning notice put up. Any changes to the door design of the front door would require planning permission. It was hoped the results of the Parish Rooms working party feasibility study would be available for the next meeting and it was resolved not to proceed further at this point but to revisit in three months time if needed.

- c) To discuss provision of wi-fi to the Parish Rooms with BT at £27.95 per month with £19.95 connection fee, £10.95 delivery, for a 2 year contract under Local Government Act 1972 s. 133 and discuss ELDC grant application**

It was resolved to apply for the ELDC Councillor Grant for £200 and the clerk arrange with BT to install broadband in the Parish Rooms

11.2/23 To discuss internal Parish Council issues

- a) To consider and approve the annual Risk Management document**

It was resolved to approve the Risk Management document.

- b) To note the annual councillor and clerk training record for the Council's website**

The training records were noted and will be placed on the Council's website.

- c) To consider a Parish Council statement for the website and noticeboards**

Cllr Caitlin read out a statement about Hundleby Parish Council and it was agreed this will be placed on the website and noticeboards.

- d) To consider candidates for co-option for the councillor vacancies**

The candidate was proposed but not seconded and therefore not co-opted.

12.2/23 Clerk and Councillor Reports (for information only)

The clerk reported that following the results of the Archer Survey where over 20% of the vehicles were travelling over the speed limit, Lincolnshire County Council recommended reporting speeding issues to the local Police; to set up passive and reactive signs and consider setting up a Community Speed Watch.

The clerk reported that Spilsby Town Council had decided not to proceed with the installation of a defibrillator to the east of Hundleby.

Future agenda items: a long-term Parish Council plan; discussion about Parish Council grants and Parish Rooms hire charges; website hall bookings schedule.

13.2/23 To note the date of the next meeting

The next meeting will be on 6th March 2023 at 7pm.

The meeting closed at 8.40pm