

Minutes of the Hundleby Parish Council meeting held 4th January 2023 at 7pm in the Parish Rooms

Present: Cllr L Corten-Miller(Chair) Cllr M Dales Cllr J Caitlin Cllr P Maddison Cllr C Parker Cllr N Tilsley
Members of the Public: 4

Also in attendance: Jane Slaymaker, Parish clerk

Open Forum for public participation: A member of the public asked if the Parish Council had made any plans for the King's Coronation. A member of the public thanked councillors for reviewing the November decision to exclude dogs from the Parish Rooms and offered to help if needed

1.1/23 To open the meeting

The Chair opened the meeting, welcomed everyone and wished them a Happy New Year.

2.1/23 To witness J Caitlin signing the Declaration of Acceptance of Office

J Caitlin signed the Declaration of Acceptance of Office and was welcomed to the Parish Council.
One member of public left the meeting.

3.1/23 To note apologies and accept valid reasons of absence

County Cllr Gray had sent apologies.

4.1/23 In accordance with the Localism Act 2022, to declare pecuniary interests for any items on the agenda

No pecuniary interests were declared.

5.1/23 To receive and approve the draft notes of the meeting held on the 5th December 2022

It was resolved to accept the minutes of the meeting held on the 5th December 2022 as a true record.

6.1/23 To receive reports from the County Councillor and District Councillor

County Cllr Gray had sent a monthly report which had been circulated and will be placed on the Council's website.

7.1/23 Finance

a) To formally note financial position

It was noted that: current account: £2,984.62, reserves account: £5,001.77, 32-day account: £22,807.55.

b) To formally note bank reconciliations

The bank reconciliations were noted and initialled by Cllr Parker.

c) To discuss and agree the draft budget and level of Reserves for 2023/24

It was resolved to agree the circulated Budget and Reserves for 2023/24 and the information will be made available on the Council's website.

d) To discuss and set the Precept for 2023/24

Following discussion it was resolved to request a precept of £5,000 from ELDC.

e) To formally approve any automated, retrospective and future payments

It was resolved to approve the following payments:

22.12.22 Eon electricity DD (Local Government Act 1972 s.133)	£114.62
04.01.22 J Sutton Heating repairs (Local Government Act 1972 s.111)	£280.50
04.01.23 J Slaymaker cleaning December (Local Government Act 1972 s.111)	£40.26
04.01.22 M Holmes Grass cutting (Public Health Act 1875 s.164)	£ 22.00
04.01.22 Salary (back pay April – November)	£156.00
04.01.22 Tongs key cutting	£5.00
04.01.22 Lalc Good Councillor's Guides	£19.38
19.01.23 Eon electricity DD	£166.09
31.01.23 Salary (January) (Local Government Act 1972 s.112)	£226.78

f) To note any income received since the last meeting

The following receipts were noted:

09.11.22 Interest – Reserves acc	£0.83
11.12.22 WI Oct-Dec	£54.00
06.12.22 Tai Chi November	£80.00
12.12.22 Book Swap (Community Café)	£13.50
19.12.22 HOP4E Christmas Event	£16.00
31.12.22 Interest 32 day acc	£22.10
03.01.23 Yoga December	£16.00

8.1/23 Planning

a) To consider any planning applications received since the last meeting

No planning application had been received.

b) To consider application for tree work at 37, Main Road, application: 0120/22/TCA

There were no comments made regarding the tree work application for 37, Main Road.

c) To note any planning decisions since the last meeting

It was noted that full planning permission was granted for 90, Main Road ref: N/088/01837/22.

9.1/23 To discuss village issues

a) To receive an update on highways matters

The results of the Archer survey had been received. It was noted that the average speed was recorded at 28 mph and consequently the criteria required for either fixed or mobile speed camera enforcement was not met. It was noted that any traffic incident should be reported in order to log the incident.

b) To discuss contributing 50% (£605.50) towards Spilsby Town Council's costs to provide a defibrillator to be situated to the east of Hundleby under Public Health Act 1936 s.234

It was resolved to provide the funding once confirmation had been received that a second-hand defibrillator would not be available via Viking Link

c) To discuss the application for the ELDC Councillor grant funding

It was agreed that the clerk would get up to date information on the cost of providing wi-fi to the Parish Rooms before a grant application was considered. Views from residents regarding the provision of wi-fi in the Parish Rooms would be sought.

10.1/23 To discuss the Parish Rooms

a) To receive a motion to discuss reversing the decision to exclude dogs from the Parish Rooms

It was resolved that a working party be formed consisting of Cllrs Caitlin, Parker and Tilsley to look at changes to the Council's risk assessment, Parish Room's hirer agreement and associated paperwork with a view to resolving issues whilst ensuring users of the Parish Room are safe and the Council is protected from any liability. Anyone interested in having an input into the discussion is asked to contact the clerk. The working party will report back to full Council as soon as is possible.

One member of the public left the meeting.

b) To receive an estimate for replacing the kitchen door on the Parish Rooms and discuss quotes for replacement of front door and toilet windows

It was resolved that the clerk obtain additional quotations and to consult ELDC Planning Department regarding a possible replacement front door, to be discussed at the next meeting.

11.1/23 To discuss internal Parish Council issues

a) To consider candidates for co-option for the councillor vacancies

It was agreed to defer this item to the next meeting.

b) To consider and approve the Allotment Garden policy, Tenancy Agreement and determine plot rent

It was resolved to approve the Allotment Garden policy and Tenancy Agreement. The plot rental to be set at £5 per annum. Cllr Maddison to mark out the plots and the clerk to advertise the 3 available plots.

c) To receive and note the Annual Compliance Checklist, Fire Evacuation Plan, Annual Fire Risk Assessment

The Annual Compliance checklist, Fire Evacuation Plan and Annual Fire Risk Assessment were noted.

d) To review the Council's website Accessibility Statement

It was resolved to agree to no changes to the website Accessibility Statement.

12.1/23 To receive correspondence and resolve action if required

Correspondence had been received from Eon stating hourly electricity usage can be requested. The precept setting letter from ELDC. Spilsby Town Council are planning another 'roundtable' meeting with cllrs from neighbouring parishes. A resident emailed concerned that the dog exclusion decision did not satisfy the Equality duty. The clerk to respond.

13.1/23 Clerk and Councillor Reports (for information only)

Cllr Dales reported on the Carols Round the Tree event in December. Everyone involved in the event was thanked. The Chair thanked Stephanie and Andy Foster for decorating the Parish Rooms for Christmas. There was a report that dumping of waste matter has taken place on the allotments. This will be investigated and reported to the next meeting. The clerk reported that, in answer to queries in the December Open Forum, the Council requested a Feasibility Study relating to possible options for the Parish Rooms, under powers contained in the Local Government Act 1972 sections 133 and 111.

14.1/23 To note the date of the next meeting

It was noted that the next meeting is 6th February 2023 at 7pm
The meeting closed at 8.50pm