



Monday February 6th 2023 7pm

All councillors are summoned to attend the next meeting of Hundleby Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

_____ Clerk to the Council

31/01/2023

Agenda

Open Forum for public participation (guide: 15 minutes, maximum of 5 minutes per person please)

1. To open the meeting
2. To note apologies and accept valid reasons of absence
3. In accordance with the Localism Act 2022, to declare pecuniary interests for any items on the agenda (as outlined in the Council's Code of Conduct) and to consider requests for dispensations ¹
4. To receive and approve the draft notes of the meeting held on the 4th January 2023
5. To receive reports from the County Councillor and District Councillor
6. To receive correspondence and resolve action if required
7. Finance
 - a) To formally note financial position
 - b) To formally note bank reconciliations
 - c) To formally approve any automated, retrospective and future payments to be made:

29.01.23	Wave water bill DD	£65.86
06.02.23	Lalc membership subscription	£158.10
28.02.23	Salary	£226.78
28.02.23	Parish Room cleaning	£49.39
01.04.23	Lalc Annual Training Scheme	£120.00
 - d) To note any income received since the last meeting:

09.12.22	Interest Reserves account	£1.77
09.01.23	Hall hire Tai Chi December	£64.00
15.01.23	Hall hire private hire	£27.00
26.01.23	Hall hire HOP4E event	£18.00
26.01.23	Hall hire Comm Café Jan-Mar	£54.00

8. Planning
 - a) To consider any planning applications received since the last meeting:
Application reference N/088/00109/23, Hedge House, Main Road. Section 73 application to vary condition no. 2 (approved plans) previously imposed on planning permission ref no. N/088/00019/22 which was for the extension to existing dwelling to provide an orangery, existing sun lounge to be removed. Erection of a detached cart store and entrance gates to a maximum height of 1.9 metres.
 - b) To note any planning decisions since the last meeting
9. To discuss village issues
 - a) To receive an update on highways matters
 - b) To receive a report of dumping on the allotments and agree action
 - c) To note date of Village Meeting to discuss arrangements for the Coronation
10. To discuss the Parish Rooms
 - a) To receive and discuss updated documents from the working party (Hirer Agreement, Risk Assessment, Dog Policy, Parish Room signage and fliers)
 - b) To receive an additional estimate for replacing the kitchen door on the Parish Rooms and discuss quotes and ELDC feedback for possible replacement of front door and toilet windows (clerk)
 - c) To discuss provision of wi-fi to the Parish Rooms with BT at £27.95 per month with £19.95 connection fee, £10.95 delivery, for a 2 year contract under Local Government Act 1972 s. 133 and discuss ELDC grant application
11. To discuss internal Parish Council issues
 - a) To consider and approve the annual Risk Management document
 - b) To note the annual councillor and clerk training record for the Council's website
 - c) To consider a Parish Council statement for the website and noticeboards (Cllr Caitlin)
 - d) To consider candidates for co-option for the councillor vacancies
12. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that councillors wish to be brought to the next or subsequent meetings. *No decisions may be made under this section, but councillors may wish to flag up issues*
13. To note the date of the next meeting 6th March 2023 at 7pm

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting