



**Wednesday 4<sup>th</sup> January 2023 7pm**

All councillors are summoned to attend the next meeting of Hundleby Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

\_\_\_\_\_ Clerk to the Council

28/12/2022

## **Agenda**

Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)

1. To open the meeting
2. To witness J Caitlin signing the Declaration of Acceptance of Office as member of Hundleby Parish Council
3. To note apologies and accept valid reasons of absence
4. In accordance with the Localism Act 2022, to declare pecuniary interests for any items on the agenda (as outlined in the Council's Code of Conduct) and to consider requests for dispensations <sup>1</sup>
5. To receive and approve the draft notes of the meeting held on the 5<sup>th</sup> December 2022
6. To receive reports from the County Councillor and District Councillor
7. Finance
  - a) To formally note financial position
  - b) To formally note bank reconciliations
  - c) To discuss and agree the draft budget and level of Reserves for 2023/24
  - d) To discuss and set the Precept for 2023/24
  - e) To formally approve any automated, retrospective and future payments to be made:

22.12.22 Eon electricity DD (Local Government Act 1972 s.133)	£114.62
04.01.22 J Sutton Heating repairs (Local Government Act 1972 s.111)	£280.50
04.01.23 J Slaymaker cleaning December (Local Government Act 1972 s.111)	£40.26
04.01.22 M Holmes Grass cutting (Public Health Act 1875 s.164)	£ 22.00
04.01.22 Salary (back pay April – November)	£156.00
31.01.23 Salary (January) (Local Government Act 1972 s.112)	£226.78

- f) To note any income received since the last meeting:

09.11.22 Interest – Reserves acc	£0.83
11.12.22 WI Oct-Dec	£54.00
06.12.22 Tai Chi November	£80.00

Clerk: Jane Slaymaker 01790 752541 clerk.hundleby.pc@gmail.com

12.12.22	Book Swap (Community Café)	£13.50
19.12.22	HOP4E Christmas Event	£16.00

8. Planning

- a) To consider any planning applications received since the last meeting
- b) To consider application for tree work at 37, Main Road, application: 0120/22/TCA
- c) To note any planning decisions since the last meeting

9. To discuss village issues

- a) To receive an update on highways matters
- b) To discuss contributing 50% (£605.50) towards Spilsby Town Council's costs to provide a defibrillator to be situated to the east of Hundleby under Public Health Act 1936 s.234 (clerk)
- c) To discuss the application for the ELDC Councillor grant funding

10. To discuss the Parish Rooms

- a) To receive a motion to discuss reversing the decision to exclude dogs from the Parish Rooms (Cllrs Parker and Tilsley)
- b) To receive an estimate for replacing the kitchen door on the Parish Rooms and discuss quotes for replacement of front door and toilet windows (clerk)

11. To discuss internal Parish Council issues

- a) To consider candidates for co-option for the councillor vacancies
- b) To consider and approve the Allotment Garden policy, Tenancy Agreement and determine plot rent (Cllr Maddison)
- c) To receive and note the Annual Compliance Checklist, Fire Evacuation Plan, Annual Fire Risk Assessment
- d) To review the Council's website Accessibility Statement

12. To receive correspondence and resolve action if required

13. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that councillors wish to be brought to the next or subsequent meetings. *No decisions may be made under this section, but councillors may wish to flag up issues*

14. To note the date of the next meeting 6th February 2023 at 7pm

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting