

MINUTES OF THE HUNDLEBY PARISH COUNCIL MEETING HELD 7TH NOVEMBER 2022 IN THE PARISH ROOMS

Present: Cllr D Cartwright (Chair) Cllr J Amaral Cllr L Corten-Miller Cllr M Dales
Cllr P Maddison Cllr C Parker Cllr N Tilsley County Cllr W Gray
District Cllr W Grover

3 Members of the Public

Also in attendance: Jane Slaymaker, Parish clerk

Open Forum

There were no comments or questions.

1.11/22 To open the meeting

The Chair opened the meeting at 7pm.

2.11/22 To note apologies and accept valid reasons of absence

There were no apologies.

3.11/22 To declare pecuniary interests for any items on the agenda

No pecuniary interest were declared.

4.11/22 To receive and approve the draft notes of the meeting held on the 3rd October 2022

It was resolved to approve the minutes of the meeting held on 3rd October 2022.

5.11/22 To receive reports from the County Councillor and District Councillor

Cllr Gray's report had been circulated and is available on the Council's website. There is a new household support fund. Information about local and national support is available on the ELDC website <https://www.e-lindsey.gov.uk/costofliving> Cllr Grover reported that the ELDC Horncastle hub would be open in the New Year. Consultation for the Council Tax Support Scheme can be found under 'Have Your Say' section on their website <https://www.e-lindsey.gov.uk/article/22351/Council-Tax-Support-Scheme-2023-24> There is a competition to find people's favourite market www.nabma.com/vote-for-britains-favourite-market Cllr Grover asked that the request for his Community Grant fund be deferred to the next meeting as he was investigating an alternative internet connection provider for the Parish Rooms. Cllr Grover intended to approach Viking Link to see if they might provide any redundant defibrillators.

6.11/22 Finance

a) To formally note financial position

It was noted that the current account was £3,408.48; the Reserves account £7,746.17 and the 32-day access account £20,020.30.

b) To formally note the bank reconciliations

The bank reconciliations were checked and signed by Cllr Corten-Miller

c) To formally approve any automated, retrospective and future payments to be made

It was resolved to approve the following payments:

06.10.22	J Sutton additional socket Parish Rooms (Local Gov Act 1972 s.133)	£94.54
09.10.22	M Holmes grounds maintenance August (Open Spaces Act 1906 ss 9-10)	£22.00
18.10.22	Lalc training chair & clerk	£24.00 (£20 ex Vat)
29.10.22	Wave water bill DD (Local Government Act 1972 s.133)	£42.74
07.11.22	M Holmes grounds maintenance Sept	£33.00
07.11.22	S Foster cleaning contractor August (Local Government Act 1972 s.111)	£62.50
07.11.22	S Foster cleaning contractor September	£45.00

07.11.22	S Foster cleaning contractor October	£15.00
07.11.22	Sainsburys (L Corten-Miller) Litterpick refreshments (Local Gov Act 1972 s.145)	£17.55
07.11.22	J Slaymaker interim cleaning	£32.50
30.11.22	Salary (November) (Local Government Act 1972 s.112)	£207.28

d) To note any income received since the last meeting

The following income was noted:

04.10.22	Tai Chi September	£32.00
05.10.22	Yoga September	£32.00
07.10.22	WI July-Sept	£54.00
10.10.22	Interest Reserves account	£0.33
21.10.22	Book Swap Oct	£18.00
27.10.22	Community Café October- December	£66.00
28.10.22	Interest 32 day account	£11.11
31.10.22	Dog Therapy	£45.00

7.11/22 Planning

a) To consider any planning applications received since the last meeting

Application N/088/02059/22 for Listed Building Consent - Erection of a detached car port (works completed) HUNDLEBY GRANGE, NORTH BECK LANE, HUNDLEBY, SPILSBY, PE23 5NB was discussed and cllrs had no objections. A comment to be included about the roofing material. The clerk to action.

b) To note any planning decisions and/or appeal notifications since the last meeting

Correspondence was noted regarding the treework at the Beeches: ELDC will not be perusing the case further. Cllrs requested that the clerk write to ELDC expressing their disappointment with this decision.

8.11/22 To discuss village issues

a) To receive an update on highways matters

Cllr Gray updated that the footpaths on Park Avenue required a reconstruction scheme. No timescale was available. The traffic monitoring survey will be located on the road outside The Elms. There have been no volunteers forthcoming to take part in a Community Speedwatch Scheme.

b) To receive an update on the allotment plots from Cllr Maddison

Cllr Maddison had rotavated the empty plot and measured the land. There is space for three 3.5m x 12m plots. It was discussed that the ex-Christmas tree plot might be retained for future tree planting. Draft agreement and policy to be produced and then the plots to be advertised.

c) To discuss contributing 50% (£605.50) towards Spilsby Town Council's costs to provide a defibrillator

It was decided to defer this matter to the next meeting in order for Cllr Grover to investigate acquiring a defibrillator from Viking link.

d) To receive an update on the Carols Round the Tree event from Cllr Dales

The Carols Round the Tree event will be held on Thursday 22nd December at 6.30pm following the same format as last year. The Parish Council to provide insurance cover and a copy of the risk assessment to be sent to the clerk.

e) To consider an application to ELDC for a litter bin in an area near the Springs

It was resolved to submit an application for a litter bin to ELDC.

9.11/22 To discuss the Parish Rooms

a) To receive an update from the Staffing committee regarding the cleaners contract and advertisement

It was resolved to advertise for a cleaning contractor on the terms outlined by the Staffing committee.

b) To consider paying the clerk for cleaning the Parish Rooms in the interim period

It was resolved to pay the clerk for basic cleaning of the Parish Rooms until a cleaning contractor can be engaged.

c) To receive an update from the Parish Rooms Working party and consider the quotations for providing a feasibility study for the 4 options

The Chair updated cllrs that the Tennis Club were keen for a joint project. Three quotes for a feasibility study were received to look at four options (maintain fabric of building and meet Health and Safety requirements; minimal refurbishment to Parish Room; major structural Parish Room refurbishment; relocation and new build). It was resolved to instruct DC Architectural Services Ltd at £1,200 plus VAT. Cllr Parker will join the Working Party.

d) To discuss the position regarding dog admission to the Parish Rooms

Following health and safety concerns it was resolved that dogs would not be allowed in the Parish Rooms (with the exception of Assistance dogs) with effect from 1st January 2023. The clerk to inform hirers.

10.11/22 To discuss internal Parish Council issues

a) To discuss the councillor vacancy

Andy Foster was thanked for his years of service on the Council. As no requests for an election had been received it was resolved to advertise the vacancy for co-option in line to the Councillor Vacancy policy. The clerk to action.

b) To appoint a member as Vice-Chair

It was resolved to appoint Cllr Corten-Miller as Vice-Chair.

c) To amend the date of the May Annual Council meeting

The May Annual Council meeting will be on Monday 15th May, being within 14 days of the local elections.

d) To consider and re-adopt the Sickness Absence policy

It was resolved to re-adopt the Sickness Absence policy and review in 3 years.

e) To consider and adopt the Subject Access Request Procedure

It was resolved to adopt the Subject Access Request Procedure and review in 3 years.

11.11/22 To receive correspondence and resolve action if required

Lalc newsletters, November Police newsletter, emailed correspondence about dog waste issue at the Springs.

12.11/22 Clerk and Councillor Reports (for information only)

The Chair reported that the Village litter pick had collected approx. 15 bags of rubbish. Numbers of volunteers were down. Cllr Grover was thanked for also volunteering.

13.11/22 To note the date of the next meeting

It was noted that the next meeting will be held on Monday 5th December 2022 in 7pm in the Parish Rooms

The meeting closed at 8.32pm