

MINUTES OF THE HUNDLEBY PARISH MEETING HELD 4TH JULY 2022 7PM IN THE PARISH ROOMS

Present: Cllr D Cartwright (Chair) Cllr J Amaral Cllr L Corten-Miller Cllr M Dales
Cllr P Maddison Cllr C Parker Cllr N Tilsley

Also in attendance: Jane Slaymaker, Parish clerk

1.7/22 Chairman's welcome

The Chairman welcomed everyone to the meeting.

2.7/22 To note apologies and accept valid reasons of absence

Apologies were received from Cllr Foster, County Cllr Gray and District Cllr Grover. These were accepted.

3.7/22 To declare pecuniary interests for any items on the agenda

There were no pecuniary interests declared.

4.7/22 Open Forum for public participation

There were no members of the public present.

5.7/22 To receive and approve the draft notes of the meeting held on the 6th June 2022

It was resolved to approve the minutes of the meeting held on 6th June 2022 as a true record.

6.7/22 To receive reports from the County Councillor and District Councillor

County Cllr Gray had sent a report which was circulated before the meeting and will be put on the Council's website.

7.7/22 Finance

a) To formally note financial position

It was noted that the current account is £4,471.57 and the Reserves account: £27,745.03.

b) To formally note the bank reconciliation

The bank reconciliation was noted and signed by Cllr Corten-Miller.

c) To note payments & receipts received in last quarter and actual balance against budget

The payments and receipts for the last quarter and balance against budget were noted

d) To formally approve any automated, retrospective and future payments to be made

It was resolved to approve the following payments:

12.06.22	SLCC clerk training £15.00 (£3.00 Vat)	£18.00
16.06.22	J Sutton replacement fluorescent lights	£525.00
04.07.22	Grounds maintenance contractor	£55.00
31.07.22	Salary (July)	£207.28

e) To note any income received since the last meeting

The following receipts were noted:

07.06.22	donations from Jubilee events	£426.71
07.06.22	Tai Chi Room hire	£42.00
17.06.22	Book Swap Room hire	£16.00
23.06.22	Community Café Room hire	£20.00

f) To consider payment of costs associated with the Jubilee event of £33 from the ring-fenced Village Events fund under Local Government Act 1972 s.145

It was resolved to pay £33 for costs associated with the Jubilee event, being prizes for the games.

g) To consider paying 50% of the clerk's SLCC annual subscription fees being £56.00 under Local Government Act 1972 s.143

It was resolved to pay £56 towards the clerk's annual subscription fees for SLCC.

h) To consider opening an additional bank account

It was resolved to open a 32 day fixed term account with Lloyds. The clerk to progress.

8.7/22 Planning

a) To consider any planning applications received since the last meeting

No planning applications had been received.

b) To note any planning decisions and/or appeal notifications since the last meeting

It was noted that full planning permission was granted for application N/088/00780/22, Oak Tree Cottage, 148 Main Road.

9.7/22 To discuss village issues

a) To receive an update on highways matters

Cllrs Cartwright and Maddison arranged to recharge and move the Speed Reduction Unit. It was noted that one Horse Warning sign had been put up. To investigate if the other sign had been installed and discuss at the next meeting.

b) To note that the Parish Council was unsuccessful in the bid for ELDC Jubilee funding for a bench for the Green and to consider the purchase of the bench from Parish Council funds under Parish Councils Act 1957 s.1

It was agreed that further details regarding types of seats would be made available before the next meeting.

c) To receive a report on the Queen's Jubilee celebration (previously circulated)

Cllr Corten-Miller reported on the event and congratulated all involved.

d) To discuss this year's Christmas event

Cllr Dales confirmed that there would hopefully be an event similar to last year where people went to the Hundleby Inn for refreshments after carol singing around the tree.

10.7/22 To discuss the Parish Rooms

a) To receive quotations for partial replacement of the fascia boards and guttering and agree a supplier (Local Government Act 1972 s.133)

It was resolved to proceed with Minster Windows subject to their quote being of a similar finish to the other quotations received.

b) To consider installation of additional sockets in the hall

It was resolved to install an additional socket in the kitchen and add a socket to the entrance hall if it were easily achievable.

c) To consider maintenance work required to the hall

It was resolved to ask a builder to adjust the partition doors so they moved more easily and look at the back doorstep. To obtain quotations for the painting of the rear windows and door.

d) To discuss alternative methods of controlling the heating in the hall

Cllr Corten-Miller was thanked for her research. It appeared that at present the best system would be the present token operated heating control. The practicalities of using the token system would be discussed at the next meeting.

11.7/22 To discuss internal Parish Council issues

a) To consider terms for an updated tenancy agreement for the allotment land

Following some amendments it was resolved to renew the allotment tenancy using the updated agreement.

b) To discuss appointing a Health and Safety Lead

It was resolved to appoint Cllr Amaral as Health and Safety Lead, with Cllr Tilsley as deputy.

c) To review the Fire Risk Assessment and Fire Action Plan

The Fire Risk Assessment and Action Plan will be reviewed to form part of the Council's Risk Assessment and presented to full Council in the near future.

d) To note and discuss the requirements for committees, sub-committees or a working party

It was agreed to replace the Allotment and Highways Committees with a Lead Councillor. It was resolved to appoint Cllr Maddison as Highways Lead and Cllr Dales as Allotments Lead.

12.7/22 To receive correspondence and resolve action if required

Correspondence received from LCC concerning footpath 134 which requires reinstating. Information received from the Anne Robson Trust a charity concerned end of life care. Details to be put on the Council's website. Minerals and Waste consultation received from LCC.

13.7/22 Clerk and Councillor Reports (for information only)

Cllr Maddison wished to thank Mr Gregory and Mr Mackinder for their help in levelling the area under the circular seat on the Green.

14.7/22 The date of the next meeting was noted: Monday 5th September 2022 at 7pm in the Parish Rooms