



Monday 4th July 2022 7pm

All councillors are summoned to attend the next meeting of Hundleby Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

_____ Clerk to the Council

28/6/2022

Agenda

1. Chairman's welcome
2. To note apologies and accept valid reasons of absence
3. In accordance with the Localism Act 2022, to declare pecuniary interests for any items on the agenda (as outlined in the Council's Code of Conduct) and to consider requests for dispensations ¹
4. Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)
5. To receive and approve the draft notes of the meeting held on the 6th June 2022
6. To receive reports from the County Councillor and District Councillor
7. Finance
 - a) To formally note financial position
 - b) To formally note the bank reconciliation
 - c) To note payments & receipts received in last quarter and actual balance against budget
 - d) To formally approve any automated, retrospective and future payments to be made:

12.06.22	SLCC clerk training	£15.00 (£3.00 Vat)	£18.00
16.06.22	J Sutton replacement fluorescent lights		£525.00
04.07.22	Grounds maintenance contractor		£55.00
31.07.22	Salary (July)		£207.28
 - e) To note any income received since the last meeting:

07.06.22	donations from Jubilee events		£426.71
07.06.22	Tai Chi Room hire		£42.00
17.06.22	Book Swap Room hire		£16.00
23.06.22	Community Café Room hire		£20.00
 - f) To consider payment of costs associated with the Jubilee event of £33 from the ring-fenced Village Events fund under Local Government Act 1972 s.145
 - g) To consider paying 50% of the clerk's SLCC annual subscription fees being £56.00 under Local Government Act 1972 s.143
 - h) To consider opening an additional bank account

8. Planning
 - a) To consider any planning applications received since the last meeting
 - b) To note any planning decisions and/or appeal notifications since the last meeting
9. To discuss village issues
 - a) To receive an update on highways matters
 - b) To note that the Parish Council was unsuccessful in the bid for ELDC Jubilee funding for a bench for the Green and to consider the purchase of the bench from Parish Council funds under Parish Councils Act 1957 s.1
 - c) To receive a report on the Queen's Jubilee celebration
 - d) To discuss this year's Christmas event
10. To discuss the Parish Rooms
 - a) To receive quotations for partial replacement of the fascia boards and guttering and agree a supplier (Local Government Act 1972 s.133)
 - b) To consider installation of additional sockets in the hall
 - c) To consider maintenance work required to the hall
 - d) To discuss alternative methods of controlling the heating in the hall
11. To discuss internal Parish Council issues
 - a) To consider terms for an updated tenancy agreement for the allotment land
 - b) To discuss appointing Cllr Amaral as Health and Safety Lead, with Cllr Tilsley as deputy
 - c) To review the Fire Risk Assessment and Fire Action Plan
 - d) To note and discuss the legal requirements for committees, sub-committees or a working party
12. To receive correspondence and resolve action if required
13. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that councillors wish to be brought to the next or subsequent meetings. *No decisions may be made under this section, but councillors may wish to flag up issues*
14. To note the date of the next meeting, Monday 5th September 2022 at 7pm in the Parish Rooms

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting