



Tuesday 3rd May at 7pm

All councillors are summoned to attend the Annual Meeting of the Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the Public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

_____ Acting Clerk to the Council

26.04.22

Agenda

1. Chairman's welcome
2. To consider and approve any apologies of absence
3. To declare pecuniary interests for any items on the agenda and to consider requests for dispensations¹
4. To appoint Chair
5. To appoint a Vice-Chair
6. To witness the signing of the Declarations of Acceptance
7. To review the Committees and approve the appointment of Members to Committees
8. To approve the re-adoption of Finance Policy (reviewed by Finance Committee), Standing Orders and Code of Conduct
9. To agree dates for the Parish Council meetings for the next 12 months
10. Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)
11. To approve the draft notes of meeting held 4th April 2022
12. To approve the draft notes of the Finance Committee meeting held 24th April 2022
13. To receive reports from the County Councillor and District Councillor
14. Finance
 - a) To note the financial position
 - b) To receive the year end statement of accounts
 - c) To approve any automated, retrospective and future payments to be made:

20/4/22	Unipart Rail	Speed reduction unit	£3,009.60 (£2,508.00 ex VAT)
29/4/22	Wave	Water rates DD	£37.50
3/5/22	Zurich	Insurance	£540.23

Acting Clerk: Jane Slaymaker 01790 752541 clerk.hundleby.pc@gmail.com

d) To note any income received since the last meeting:

5/4/22	Tai Chi Room hire (March)	£70.00
7/4/22	WI Room hire (quarter)	£47.00
11/4/22	Bank interest	£0.25
12/4/22	Precept	£4,672.00
22/4/22	Book Swap Room hire	£16.00

e) To review the hire rates of the Parish Rooms

f) To review grounds maintenance and cleaning contract rates

g) To receive an update on the Jubilee working party and approve payment for a banner to advertise the Queen's Jubilee from the Village Events Fund

h) To discuss future grants/donations to other bodies

15. Planning

a) To consider any planning applications since the last meeting

Application reference N/137/00066/22. The Nook, Raithby Hill.

Section 73 application for removal of condition no 3 (holiday occupancy) and 4 (General Permitted Development) as imposed on planning permission reference no. N/137/00956/17 which was for the 'Change of use, extension and alterations to former Raithby Hill Reservoir to provide a holiday cottage to include alterations to existing vehicular access and construction of a turning area and the erection of a summer house (which are presently on site).

b) To note any planning decisions and/or appeal notifications since the last meeting

16. To discuss internal Parish Council issues

a) To discuss and agree forming a Working Party to review the hall hiring conditions and hiring protocol/policy

b) To receive a report from Parish Rooms refurbishment Working Party

17. To receive correspondence and resolve action if required

18. To note any communications from the Police since last meeting

19. To consider any urgent business

Please note if it is "urgent" only because it was not notified in time to appear on the agenda it should be left till the next meeting. If it is genuinely "urgent" that is, it was too late for the agenda and it will be too late for action if left till the next ordinary meeting the Chairman and the clerk need to decide whether an additional meeting should be called or actioned during this meeting

20. Items for next agenda

21. If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

22. To note the date of the next Parish Council meeting on Monday 6th June at 7pm.

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting