



Monday 6th June 2022 7pm

All councillors are summoned to attend the next meeting of the Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the Public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

_____ Clerk to the Council

30/05/2022

Agenda

1. Chairman's welcome
2. To consider and approve any apologies of absence
3. To declare pecuniary interests for any items on the agenda and to consider requests for dispensations¹
4. Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)
5. To approve the draft notes of meeting held 3rd May 2022
6. To approve the draft notes of the extraordinary meeting held 10th May 2022
7. To receive reports from the County Councillor and District Councillor
8. Finance
 - a) To note financial position
 - b) To note the bank reconciliation
 - c) To approve any automated, retrospective and future payments to be made:

04.06.22	Grounds maintenance contractor	£66.00
04.06.22	Mileage re AGAR submission J Slaymaker	£15.30
04.06.22	50% of SLCC qualification fee J Slaymaker	£72.00 (£60 ex VAT)
04.06.22	Viking office supplies	£34.67 (£28.89 ex VAT)
30.06.22	Salary June (part month)	£155.90
 - d) To note any income received since the last meeting:

03.05.22	Hall hire Yoga	£7.00
19.05.22	Hall hire Book Swap	£16.00
23.05.22	Hall hire S Foster	£7.00
27.05.22	Hall hire HOP4E	£20.00
 - e) To receive and note Annual Internal Audit Report and Chairman's report
 - f) To consider and approve Annual Governance Statement (Section 1)
 - g) To consider and approve Accounting Statements (Section 2)
 - h) To consider and approve the Certificate of Exemption
 - i) To consider and approve commencement date for the exercise of public rights

9. Planning

- a) To consider any planning applications since the last meeting
Application reference N/088/00830/22 has been received for 97 Main Road, Hundleby -
Extensions to existing detached garage to provide additional living accommodation.
- b) To note any planning decisions and/or appeal notifications since the last meeting

10. To discuss village issues

- a) To receive an update on highways matters
- b) To receive an update on the allotments and review the current agreement
- c) To discuss including the verges at the allotment entrance on the Main Road in the grounds maintenance work schedule
- d) To consider and approve to the purchase of two benches (costing approximately £550-£600 each ex-VAT) for the Green to mark the Jubilee and replace the existing metal circular bench and to apply for ELDC Jubilee funding to meet the cost of one of the benches and associated installation costs.

11. To discuss internal Parish Council issues

- a) To receive terms of the new electricity contract (estimated £990.40 per year) and discuss increasing hall hire rates
- b) To consider replacement of the existing heating token meter with a timed push button (Estimated cost £105 plus cost of making good the internal wall)
- c) To receive a quotation for the replacement of the Parish Rooms fascia boards and guttering
- d) To receive a request for a key to the Parish Rooms from a regular hirer
- e) To consider and approve appointing a conveyancer to register the Parish Rooms with the Land Registry
- f) To review and adopt a Councillor Vacancy policy

12. To receive correspondence and resolve action if required

13. To consider any urgent business

Please note if it is "urgent" only because it was not notified in time to appear on the agenda it should be left till the next meeting. If it is genuinely "urgent" that is, it was too late for the agenda and it will be too late for action if left till the next ordinary meeting the Chairman and the clerk need to decide whether an additional meeting should be called or actioned during this meeting

14. Items for next agenda

15. If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

16. To note the date of the next Parish Council meeting: Monday 4th July 2022 at 7pm

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting