

Minutes of the Finance Committee Meeting held on Monday 24th April 2022 in the Parish Rooms, Hundleby

Present: Cllr Corten-Miller (Chair) Cllr Foster Cllr Cartwright

Also attending: Jane Slaymaker Acting Parish clerk/RFO

1.4/22F Chairman's remarks

The Chair welcomed everyone to the meeting.

2.4/22F To consider and approve any apologies of absence

There were no apologies.

3.4/22F To declare pecuniary interests for any items on the agenda

Cllr Foster declared an interest in item 9.

4.4/22F Open Forum for public participation

No members of the public were present.

5.4/22F To receive the end of year accounts

It was resolved to receive the statement of accounts for 2021/2022.

6.4/22F To note end of year bank reconciliation

The end of year bank reconciliation was noted and signed by the Chair.

7.4/22F To review the Financial Policy

The Financial Regulations were looked at and some amendments were made. It was recommended that the Staffing Committee undertake the clerk's appraisal in July. It was resolved to recommend the Financial Regulations to full Council.

8.4/22F To receive the running costs associated with the Parish Rooms and review hirer rates

It was resolved to recommend to full Council that the hire rate for all users be increased to £8/hour and £9/hour with use of the kitchen with effect from August 2022.

9.4/22F To review cleaning and grounds maintenance contracts

Cllr Foster declared an interest in this item and remained in the room.

It was resolved to recommend to full Council that the cleaning contractor hourly rate be increased to £10/hour and that the grounds maintenance hourly rate be increased to £11/hour.

10.4/22F To consider a request from the Jubilee Working party for the Parish Council to purchase a banner advertising the Queen's Jubilee from the Village Events fund

It is likely that a banner advertising the Queen's Jubilee will be produced free of charge and there are no other costs at the moment. If further costs are incurred the Chair will seek Council approval.

11.4/22F To receive correspondence and resolve action if required

No correspondence had been received.

12.4/22F To consider any urgent business

There was no urgent business to consider.

13.4/22F Items for next agenda

Wifi provision in the Parish Rooms, clerk's expenses and hours

14.4/22F If required to consider excluding the public and press

It was not necessary to exclude the public and press.

15.4/22F To agree a date for the next Finance Committee meeting

The next Finance Committee meeting will be on Monday 18th July at 7pm.

The meeting closed at 8.15pm