

# MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH MARCH 2022 AT 7PM IN THE PARISH ROOMS

Present: Cllr D Cartwright (Chair) Cllr J Amaral Cllr L Corten-Miller Cllr A Foster  
Cllr P Maddison Cllr C Parker Cllr N Tilsley

Also present: Acting clerk J Slaymaker

## 1.3/22 Chairman's welcome

The Chairman welcomed everyone to the meeting and welcomed Cllr Tilsley.

## 2.3/22 To consider and approve any apologies of absence

County Councillor Gray had sent apologies.

## 3.3/22 To declare pecuniary interests for any items on the agenda and to consider requests for dispensations

Cllr Tilsley declared a business interest in item 8 planning application relating to Charnwood House.

## 4.3/22 Open Forum for public participation

No members of the public were present.

## 5.3/22 To approve the draft notes of meeting held 7<sup>th</sup> February 2022

It was resolved to approve the minutes of the meeting held 7.02.22.

## 6.3/22 To receive reports from the County Councillor and District Councillor

Cllr Grover was unable to attend. Cllr Gray's report had been circulated and would be made available on the Council's website. He also reported that the Horse signs were expected within the next 3 months (Clerk to check sign positioning) and that he would request that the pot hole repairs on Church Lane be prioritised.

## 7.3/22 Finance

### a) To note financial position

The financial position was noted. Current account: £5,353.34. Reserves account £27,744.12.

### b) To approve any automated, retrospective and future payments to be made:

07.03.22	LALC subscription	£156.28
01.03.22	Eon electricity	£142.89
01.03.22	J& J Services replacement allotment gate	£547.20
07.03.22	L.A.C allotment hedge cutting	£90.00
07.03.22	Hall cleaning February	£60.45

For payment April

LALC Annual Training Scheme £114.00

Scribe Accountancy subscription £172.80

### c) To note any income received since the last meeting:

07.03.22	Total room hire	£110.00
09.02.22	Interest	0.23

### 8.3/22 Planning

#### a) To consider any planning applications since the last meeting

Application ref N/088/00023/22 - Extension and alterations to existing dwelling to provide additional living accommodation, Charnwood House, Main Road

Members resolved to submit a response of 'no objection'.

#### b) To note any planning decisions and/or appeal notifications since the last meeting

It was noted that the following applications have been approved by ELDC: S/165/02323/20, application to build 37 houses off Granary Close and N/088/00019/22 Hedge House, Main Road.

#### c) To note the response from ELDC concerning permitted development rights at the Gables

It was noted that the Gables have permitted development rights which includes installation of skylights.

### 9.3/22 To discuss village issues

#### a) To receive an update regarding the provision of a speed reduction unit

Cllr Cartwright reported that the Street Lighting team are being consulted regarding the location of the unit and attaching plates and that the speed reduction unit has been ordered.

#### b) To receive an update concerning the Parish Rooms survey

Cllr Cartwright reported that the 34% return rate of the survey was considered robust enough to proceed to the next stage. It was resolved to co-opt two members of the public to the Working Party and meet with the Lincolnshire Community Lincs representative, Janet Clarke with a view to outlining plans at the Annual Parish Meeting in May.

#### c) To discuss and agree that the Parish Council leads a Working Party to co-ordinate Jubilee events and that the Parish Council be responsible for the insurance for events organised by the Working Party. The hire costs of the Parish Rooms to be waived for Jubilee events for the village. The clerk to be provided with a copy of the risk assessments required.

It was resolved that the Jubilee Working Party, chaired by Cllr Maddison and attended by Cllr Corten-Miller and Cllr Dales is recognised as a Parish Council lead Working Party.

#### d) To discuss and confirm a date for the Village Litter Pick

The litter pick will be on Saturday 19<sup>th</sup> March at 10am in the Parish Rooms.

### 10.3/22 To discuss internal Parish Council issues

#### a) To witness Cllr Tilsley sign the Declaration of Acceptance

Cllr Tilsley signed the Declaration of Acceptance.

#### b) To note that the Council did not qualify for the Omicron Hospitality and Leisure Grant

The Clerk reported that as a precepting body, the Council did not qualify for the grant.

#### c) To discuss and agree process for dealing with planning applications received between meetings and appoint Cllr Foster as Planning Lead

It was resolved that all planning applications received between meetings that cannot be placed on the next agenda be deferred to enable full Council to consider the application. Cllr Foster was appointed as Planning Lead. The Council's Standing Order's to be amended accordingly in May.

#### d) To note negotiations regarding access over tenanted land to fell the Christmas tree plantation

To enable the tree felling work to proceed, the allotment tenant agreed to allow access over the adjoining plot and the Council resolved to compensate the tenant for the loss of the plot for a year at approximately £10.

**e) To review and adopt the draft building risk assessment for the Parish Rooms; a draft monthly compliance checklist and draft Health and Safety policy**

It was resolved to adopt the Health and Safety policy, building risk assessment and monthly compliance checklist, to review in 2023. The Clerk to determine who will be responsible for completing the checklist and to establish requirements for drafting risk assessments.

**11.3/22 To receive correspondence and resolve action if required**

An email had been received concerning the accumulation of agricultural equipment on the allotment land. Members considered the amount of machinery to be excessive and the Clerk is to contact the tenant.

**12.3/22 To note any communications from the Police since last meeting**

The March Spilsby newsletter is available on the Council's website and in the noticeboards.

**13.3/22 To consider any urgent business**

There was no urgent business.

**14.3/22 Items for next agenda**

Staffing committee (contracts and cllr appointment), hirer agreement and protocol, Parish Room heaters

**15.3/22 If required to consider excluding the public and press**

This agenda item was not required.

**16.3/22 To note the date of the next Parish Council meeting: Monday 4th April 2022 at 7pm**

The meeting closed at 8.30pm