Monday 7ᵗʰ March 2022 7pm

All councillors are summoned to attend the next meeting of the Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the Public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

_____Acting Clerk to the Council   01.03.22

Agenda
1. Chairman's welcome

2. To consider and approve any apologies of absence

3. To declare pecuniary interests for any items on the agenda and to consider requests for dispensations [1]

4. Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)

5. To approve the draft notes of meeting held 7ᵗʰ February 2022

6. To receive reports from the County Councillor and District Councillor

7. Finance
    a) To note financial position
    The financial position was noted. Current account: £5353.34. Reserves account: £27,744.12.
    b) To approve any automated, retrospective and future payments to be made:
    27.03.22   LALC subscription   £156.28
    April   LALC Annual Training Scheme   £114.00 (£95.00 ex-VAT)
    April   Scribe accountancy package   £172.80 (£144.00 ex-VAT)

    c) To note any income received since the last meeting:
    11.02.22   Room hire   £16.00
    09.02.22   Interest   00.23
    26.02.22   Room hire   £24.00

8. Planning
    a) To consider any planning applications since the last meeting
    Application ref N/088/00023/22 - Extension and alterations to existing dwelling to provide additional living accommodation, Charnwood House, Main Road

    b) To note any planning decisions and/or appeal notifications since the last meeting

    c) To note the response from ELDC concerning permitted development rights at the Gables

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9. To discuss village issues
    a) To receive an update regarding the provision of a speed camera (Cllr Cartwright)
    b) To receive an update concerning the Parish Rooms survey (Cllr Cartwright)
    c) To discuss and agree that the Parish Council leads a Working Party to co-ordinate Jubilee events and that the Parish Council be responsible for the insurance for events organised by the Working Party. The hire costs of the Parish Rooms to be waived for Jubilee events for the village. The clerk to be provided with a copy of the risk assessments required. (Cllr Maddison)
    d) To discuss and confirm a date for the Village Litter Pick

10. To discuss internal Parish Council issues
    a) To witness Cllr Tilsley sign the Declaration of Acceptance
    b) To note that the Council did not qualify for the Omicron Hospitality and Leisure Grant (clerk)
    c) To discuss and agree process for dealing with planning applications received between meetings and appoint Cllr Foster as Planning Lead
    d) To note negotiations regarding access over tenanted land to fell the Christmas tree plantation (Cllr Dales)
    e) To review and adopt the draft building risk assessment for the Parish Rooms; a draft monthly compliance checklist and draft Health and Safety policy (Cllr Amaral & clerk)

11. To receive correspondence and resolve action if required

12. To note any communications from the Police since last meeting

13. To consider any urgent business
    Please note if it is "urgent" only because it was not notified in time to appear on the agenda it should be left till the next meeting. If it is genuinely "urgent" that is, it was too late for the agenda and it will be too late for action if left till the next ordinary meeting the Chairman and the clerk need to decide whether an additional meeting should be called or actioned during this meeting

14. Items for next agenda

15. If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

16. To note the date of the next Parish Council meeting: Monday 4th April 2022 at 7pm

[1] A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting

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