



Monday 7th February 2022 7pm

All councillors are summoned to attend the next meeting of the Parish Council in the Parish Rooms. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the Public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

_____ Acting Clerk to the Council

2.02.22

Agenda

1. Chairman's welcome
2. To consider and approve any apologies of absence
3. To declare pecuniary interests for any items on the agenda and to consider requests for dispensations¹
4. Open Forum for public participation (15 minutes, maximum of 5 minutes per person please)
5. To approve the draft notes of meeting held 4th January 2022
6. To receive reports from the County Councillor and District Councillor
7. Finance
 - a) To note financial position
 - b) To approve any automated, retrospective and future payments to be made:

Date	Description	Supplier	Net	VAT	Total
05/01/2022	electricity	E.ON Electricity Solutions Limited	83.71	4.19	87.90
29/01/2022	water rates	Wave	44.08		44.08
Total			127.79		131.98

- c) To note any income received since the last meeting:

Date	Description	Supplier	Total
14/01/2022	Hall hire	Book Swap	16.00
27/01/2022	INTEREST	Lloyds Bank	0.22
27/01/2022	Hall hire	WI	80.00
Total			96.22

8. Planning
 - a) To consider any planning applications since the last meeting
Application ref N/088/00019/22 Hedge House, Main Road, received between meetings. Proposed extension to existing dwelling to provide an orangery, existing sun lounge to be removed. Erection of a detached cart store and entrance gates to a maximum height of 1.9 metres.
 - b) To note any planning decisions and/or appeal notifications since the last meeting

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9. To consider proposed tree work within Conservation Area ref: 0005/22/TCA at 122 Main Road, Hundleby
10. To discuss village issues
 - a) To receive an update regarding the provision of a speed camera (Cllr Cartwright)
 - b) To receive quotations for a new, wider gate at the allotments entrance and approve a contractor
 - c) To discuss the future use of the Christmas tree plantation on the allotments
11. To discuss internal Parish Council issues
 - a) To witness Cllr Maddison sign the Declaration of Acceptance
 - b) To consider candidates for co-option or agree to an advertisement for the vacancy
 - c) To consider and approve application for the Omicron Hospitality and Leisure Grant from ELDC
 - d) To discuss allocation of workload to review Parish Room survey results
 - e) To approve the appointment of Cllr Amaral as Safeguarding Lead
 - f) To approve the appointment of Cllr Maddison to the Highways and Allotment Committees
 - g) To review and approve the draft Risk Management document
 - h) To authorise the clerk to review the electricity contact and agree to new terms with a suitable supplier
 - i) To agree a date for the Annual Parish Meeting
12. To receive correspondence and resolve action if required
13. To note any communications from the Police since last meeting
14. To consider any urgent business

Please note if it is "urgent" only because it was not notified in time to appear on the agenda it should be left till the next meeting. If it is genuinely "urgent" that is, it was too late for the agenda and it will be too late for action if left till the next ordinary meeting the Chairman and the clerk need to decide whether an additional meeting should be called or actioned during this meeting
15. Items for next agenda
16. If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
17. To note the date of the next Parish Council meeting: Monday 7th March 2022 at 7pm

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting