

Minutes of the Parish Council Meeting held on 1st November 2021 at 7pm in the Parish Rooms

Present: Cllr D Cartwright (Chair) Cllr J Amaral Cllr L Corten-Miller Cllr M Dales Cllr A Foster
Cllr C Parker Cllr A Pottle Cllr J Wilkinson-White County Councillor W Gray

6 Members of the public

Also present Acting clerk J Slaymaker

1.11/21 The Chair welcomed everyone to the meeting. All the supporters of the Litter pick were thanked and it was noted the next Litter pick would be in the Spring. The Chair encouraged everyone to complete and return the Parish Rooms survey which would be delivered to all residents shortly. Cllr Gray arrived at the meeting.

2.11/21 Apologies

There were no apologies

3.11/21 Declaration of Interest

Cllr A Foster declared an interest in item 10: proposed tree works at 110, Main Road, Hundleby.

4.11/21 Open Forum

Residents and representatives from St Mary's Parochial Church Council (PCC) queried the arrangements made by the Working Party for a Village Christmas event on Saturday 11th December. The proposal is to switch the lights on the tree at the Green on Church Lane and parade down to the Church for carol singing and a visit from Father Christmas. The Parish Rooms would be used for refreshments. It was felt that this arrangement would help spread people out and provide shelter if it rained.

The Chairman agreed to provide further details to the PCC who had concerns about numbers of people; insurance; costs; setting up and clearing away.

Two letters were read out which expressed unhappiness with the Christmas Event proposals which did not include the long-running Carols Round the Tree. A written response will be made to this correspondence.

Cllr Dales indicated that the Hundleby Christmas Tree Fund intended to organise Carols Round the Tree as usual.

A resident expressed dissatisfaction with how the Council conducted its meetings.

A petition from residents concerned about the proposed yellow lines at the Gables was handed to Cllr Gray. Cllr Gray apologised over progress and reported that the proposed scheme is being looked at again, however any decision is still a long way off.

3 members of the public left the meeting.

5.11/21 Notes from previous meeting

It was resolved to approve the draft notes of the meeting held on 4th October 2021.

6.11/21 County Councillor Report

The report had been previously circulated and will be available on the Council's website or a paper copy obtained from the clerk. Cllr Gray provided an update on highway matters:

- there has been no progress regarding the proposed yellow lines at the Gables, and the Highways department will be looking at the case again due to the number of objections received. Cllr Gray would pass on the petition he was given earlier at the meeting.
- The 'horse slow' signs have not progressed due to work backlogs and a change in Area Manager, but will be pursued.
- There is no update regarding the Archer Traffic Survey.
- Church Lane has been surveyed and is included in a resurfacing scheme with an 80 day response period; pothole repairs are also on order.

7.11/21 District Councillor Report

The District Councillor was unable to attend.

8.11/21 Finance

a) Financial position

It was noted that the current account was £10,784.42 and the reserves account: £22,743.25.

b) To approve payments since last meeting

It was resolved to pay the following invoices:

SLCC (J Slaymaker)	ILCA training scheme 50%	£72.00
Cleaning and Booking clerk		£104.63
SLCC (J Slaymaker)	SLCC membership 50%	£36.00
Eon	electricity	£36.00
Grounds Maintenance	grass cutting & bench	£140.98
Pest Lincs	pest control	£108.00
Wave	water rates	£38.12
Tongs	post boxes	£100.00

c) To note income receipts

The following receipts were noted:

Parish Room hire	£92.00
Allotment rent	£300.00
Interest (Reserves account)	£00.20

9.11/21 Planning

- a) No planning applications had been received. It was noted that the ELDC Planning Committee are meeting on 04/11/21 to discuss the application for outline permission for land at Halton Road, Spilsby Ref S/165/02238/20.
- b) Planning permission has been granted for 28 Main Road, Hundleby, ref N/088/00915/21.

10.11/21 Proposed tree work ref: 0125/21/TCA, 110, Main Road

Cllr Foster declared an interest in this item and remained in the meeting. This item was received between meetings and Members agreed at the time that there were no comments required on the application.

11.11/21 To discuss Village matters

a) To receive an update on the allotments

Item 12 c) was discussed at the same time. It was resolved that the clerk obtain quotations for the installation of a new gate and posts at the entrance to the Council's allotments. It was reported that a local farmer uses the allotment track to access his land to the back of the allotments. The clerk was asked to arrange for the hedge along the track to be cut. It was noted that the cost of providing water to the allotments was £1,500 for water connection plus laying the connecting pipe.

b) To receive a report from the Christmas Working Party

It was felt that this item had been covered during the Open Forum.

c) To discuss the proximity of a BT telegraph pole to the road, outside 110 Main Road

Cllr Foster reported that he had contacted BT with regards to the risk to pedestrians from flying glass and plastic, arising from collisions between vehicle wing mirrors and the poorly positioned telegraph pole.

12.11/21 To discuss internal Parish Council issues

a) Council facebook account

It was resolved that the Council have a facebook account and the clerk with progress with a Working Group

b) Asset Register

It was resolved to accept the amended Asset Register figure of £4,725 (with the addition of the old laptop, purchased for £350, therefore, £5,075). It was resolved to accept the method of valuation to that of acquisition cost or £1, if the cost was unknown. This is separate from the insurance/replacement cost.

c) Quotation for an allotment gate

This item was considered under 11 a)

d) Funding for the Christmas Event

It was resolved to use £320 (ring-fenced for village events), for the Christmas Event, if necessary.

e) Quotations for replacement light fitting

It was resolved to replace all 8 light fittings in the Parish Rooms with LED bulbs and Cllr Corten-Miller to obtain additional quotations.

f) Staffing and Allotment Committees

It was resolved that Cllr Wilkinson-White join the Staffing and Allotment Committees.

g) Meeting of the Staffing Committee to discuss the clerk's job contract

The Staffing Committee to arrange a meeting to progress this.

h) Adoption and review of policies

It was resolved to adopt the following policies: Data protection, Freedom of Information requests, Publications, Communications and Social media. The Social media policy will require amendment following the setting up of the facebook page. All policies to be review in 3 years.

13.11/21 Correspondence

An email had been received from a resident concerned about parking at the Gables entrance. This had been forwarded to County Councillor Gray.

14.11/21 Police Communications

There were no items from the Police to report this month. The November Police newsletter was received and will be placed on the Council's website. A paper copy is available from the clerk.

15.11/21 Urgent business

There was no urgent business.

16.11/21 Items for the next agenda

Update on telegraph pole, precept setting, allocation of funds for Council Reserves, items for asset maintenance list.

17.11/21 It was not necessary to exclude the public.

18.11/21 The next Parish Council is Monday 6th December 2021 at 7pm in the Parish Rooms

The Chair thanked everyone for coming and closed the meeting at 8.39pm