MINUTES OF HUNDLEBY PARISH COUNCIL MEETING HELD ON THE 4TH OCTOBER 2021 AT 7PM IN THE PARISH ROOMS

Present	Cllr D Cartwright (Chair) Cllr J Amaral Cllr L Corten-Miller Cllr A Pottle Cllr A Pottle Cllr J Wilkinson-White S members of the public Also present Jane Slaymaker (Acting clerk)							
1.10/21	The Chairman welcomed everyone to the meeting and thanked all the volunteers and supporters of the Village Fete which was a well-attended and pleasant event.							
2.10/21	Apologies of absence were received from Cllr Gray (LCC) and Cllr Dales; these apologies were accepted.							
3.10/21	Cllr Cartwright declared a pecuniary interests in item 10 a) on the agenda.							
4.10/21	During the Open Forum a copy of a letter from residents was received, signed by 30 people, concerning proposed yellow lines on Main Road, Hundleby. The original to be sent to Cllr Gray (LCC). The Chairman thought it was a good idea to write and suggested individual residents also write independently. A discussion took place about community involvement and the need for all residents to know what is happening in the village. Fliers through the door before an event were welcomed. It was felt that posting information on NextDoor was not always read, however Facebook was widely used. It was noted that some residents did not use social media. The residents were thanked for attending and 4 people left the meeting.							
5.10/21	The notes of the meeting of 6^{th} September 2021 were amended to include ClIr J Amaral and then it was resolved to sign the notes as a true record.							
6.10/21	It was resolved to approve the notes of the Finance Committee 27 th September 2021.							
7.10/21	The County Councillor (Cllr Gray) had sent the Town and Parish Newsletter which will be made available on the website.							
8.10/21	The District Councillor (Cllr Grover) was not present.							
9.10/21	Finance To note the current financial position £11,261.58 in current account. £22,743.05 in reserves account.							

- b) To note payments & receipts received in last quarter and actual figures against budget The figures for the last quarter were noted.
- c) To approve any outstanding payments since the last meeting It was resolved to approve the following invoices for goods and services:

Description	Supplier	VAT Type	Net	VAT	Total
Stationary	Viking	S	32.49	6.50	38.99
data protection	ICO	Е	40.00		40.00
Asbestos survey	Environmental Asbestos Services Ltd	Χ	350.00		350.00

d) To note any income received since the last meeting:

Description	Supplier	VAT Type	Net	VAT	Total
Tai Chi hall hire	Tai Chi Classes	Χ	80.00		80.00
Book Club hall hire	Book Club	Χ	14.00		14.00
Hop4E hall hire	Hop4E Group	Χ	14.00		14.00
Fete proceeds	HPC	Χ	320.31		320.31
INTEREST	Lloyds Bank	Е	0.19		0.19
	Total		428.50		428.50

e) To consider and approve recommendations from Finance Committee:

- i. It was resolved that Cllr Corten-Miller authorise internet transactions raised by the clerk.
- ii. It was resolved to approve the draft budget for 2021/2022 of £7,705.
- iii. It was resolved to appoint an Internal Auditor through LALC.

f) To discuss and agree allocation of funds raised by the fete

It was resolved to ring-fence the £320.31 raised by the fete to be used for future village events.

10.10/21 **Planning**

Cllr Cartwright declared an interest in this item and left the room and Vice-Chair Cllr Foster took the Chair.

a) To consider any planning applications since the last meeting

Planning application ref N/088/02025/21, 122 Main Road, Hundleby: extensions and alterations to existing dwelling to provide additional living accommodation and alterations to existing detached single garage and demolition of existing garage. There were no objections to the proposal and Clir Foster will advise ELDC.

b) To note any planning decisions and/or appeal notifications since the last meeting Planning permission has been granted for 28 Main Road, Hundleby, ref N/088/00915/21.

Cllr Cartwright returned to the meeting and took the Chair.

11.10/21 To discuss internal Parish Council issues

a) To witness signing of Declaration of Acceptance of Office

The Declaration of Acceptance of Office was signed by J Wilkinson-White

b) To review and approve the following policies: Safeguarding, Expenses, Reserves and Disciplinary. The Safeguarding policy was amended to include Cllr J Wilkinson-White as Safeguarding Lead for the Council. It was resolved to accept the policies and review dates were agreed.

c) To receive an update regarding the Asbestos survey

Cllr Pottle reported that the survey confirmed there was no asbestos present however although samples were taken it was not an invasive survey and additional surveys would be needed prior to any future redevelopment work and a contractors register kept.

d) To discuss and agree Parish Rooms questionnaire and agree distribution and collection The questionnaire had been previously circulated. It was agreed to print 250 copies and that the completed questionaries would be deposited in temporary post boxes to be positioned around the village. Badley Geoscience Ltd were thanked for their help with printing and the

Council would be happy to make a donation to help with printing costs if required. A decision about how to deliver the questionnaires will be made nearer the time.

12.10/21 To discuss village issues

a)To discuss present and future use of the allotments

The Chair outlined the position with the allotments; there is one tenant cultivating the whole area (with exception of the part planted with conifers) and whilst the Council receives rent (£300 per annum) there is little community benefit to the arrangement. The current interest in allotment gardening has resulted in Spilsby allotments being full with a waiting list. It was agreed that the Allotments Committee would do further research and report back to full Council. It was noted that advice regarding the conifers was needed. There was also concern about the gate. It was resolved that Cllr Corten-Miller obtain 3 quotations to replace the gate, ensuring the width will accommodate tractors using the access.

b) To discuss a date and arrangements for the litter-pick

The litter pick will take place at 10am on Saturday 16th October from the Parish Rooms. Cllrs to let people know please.

13.10/21 To receive correspondence and resolve action if required

An email thanking the Council for their time during last month's Open Forum session An email from a resident concerned about parking near the Gables was circulated prior to the meeting.

14.10/21 To note any communications from the Police since last meeting

The Police newsletter will be placed in the noticeboards and is available on the website.

15.10/21 To consider any urgent business

There was no urgent business.

16.10/21 Items for next agenda

Christmas event, allotments, social media.

- 17.10/21 It was not necessary to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960.
- 18.10/21 To note the date of the next Parish Council meeting: Monday 1st November at 7pm

The meeting closed at 8.58pm and the Chairman thanked everyone for attending.